

Oshawa Girls Hockey Association Screening Policy

The Oshawa Girls Hockey Association, in accordance to the OWHA, uses a stepped screening process for Police Checks. A volunteer who does not comply to submit the required documents at each step will not be permitted to act within the capacity directly in contact with the team; example- If the volunteer is a coach, he/she would not be permitted to be on the ice or bench with the team.

Year 1: A Police Check, Vulnerable Sector Search (VSS) ORIGINAL copy, dated within 6 months, must be submitted to the OGHA Privacy Officer.

Year 2 and 3: Criminal Offence Declaration form, must be completed and submitted to the OGHA Privacy Officer. The form follows on the next page.

Year 4: Start back to Year 1

The Vulnerable Sector Search, must be obtained through the police department in your region. For Durham Region this process can be done online at www.drps.ca/onlinechecks

Criminal Record Checks through a third party are not permitted.

Submitting to the OGHA Privacy Officer:

Vulnerable Sector Search (VSS): Place the original copy VSS in a sealed envelope marked to the attention to OGHA Privacy Officer. This envelope can be given to the team manager or coach, or mailed to 784 Taunton Rd East; PO Box 78022, Oshawa On. L1K 7H0

Criminal Offence Declaration Form: Same as above for the VSS or scanned and emailed to privacyofficer@oshawagirlshockey.ca

COST:

To obtain the Vulnerable Sector Screening at a reduced fee, ensure you obtain an application letter from the Association website. The association will reimburse the cost of your VSS at the volunteer rate fee only.

Resources:

Volunteer Application Letter: visit the OGHA website and find the letter under the Bench Staff tab. www.oshawagirlshockey.ca

Police Record Checks: if you live in Durham Region, you may request the VSS online at www.drps.ca/onlinechecks

OWHA Screening Policy: The Criminal Offence Declaration form refers to the OWHA screening policy, which can be found on the OWHA website www.owha.on.ca It is located under Members > Forms and Policies. You may also access this on the OGHA website www.oshawagirlshockey.ca

Criminal Offence Declaration form: on page 2 of this document.



Oshawa Girls Hockey Association
 784 Taunton Rd. East
 PO Box 78022
 Oshawa ON L1K 7H0
www.oshawagirlshockey.ca

CRIMINAL OFFENCE DECLARATION

Print Name: _____

Date of Birth: _____ (mm/dd/yyyy)

Full Address: _____

Email Address: _____

Date of Last Vulnerable Sector Screening: _____ (mm/dd/yyyy)

Criminal Offence Declaration:

The OWHA Screening Policy MUST be reviewed by the signatory in order to be knowledgeable to the convictions specified in this declaration. This Policy is found at www.owha.on.ca under Members > Forms and Policies

I _____, hereby declare that:

I have no convictions for offences under the Criminal Code of Canada as specified in the OWHA Screening Policy up to and including the date this declaration for which a pardon has not been issued or granted under the Criminal Records Act (Canada).

I have no convictions for offences in any other country up to and including the date of the declaration for which a pardon has not been issued or granted.

OR

I have the following convictions for offences under the Criminal Code of Canada as specified in the OWHA Screening Policy for which a pardon under the Criminal Records Act (Canada) has not been issued or granted.

I have the following convictions for offences in another country up to and including the date of this declaration for which a pardon has not been issued or granted.

Supplementary information, including Outstanding Charges, Warrants or Orders

DATE	LOCATION	CHARGE	DISPOSITON

Any questions can be directed to the OWHA office. 905-282-9980 or info@owha.on.ca

Please check that you have reviewed the OWHA Screening Policy when referral to the questions above was required. The OWHA Screening Policy can be found at www.owha.on.ca or www.oshawagirlshockey.ca (tab Bench Staff)

Signature of Applicant: _____ Date: _____ (mm/dd/yyyy)