

Vancouver Island Field Lacrosse League AGREEMENT

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A. NAME

The name of the organization shall be the Vancouver Island Field Lacrosse League (VIFLL).

B. AFFILIATION

This League shall be subject to the terms and conditions imposed by the Constitution and By-Laws and the Operating Policy of the B.C. Lacrosse Association (BCLA), and the Canadian Lacrosse Association (CLA), as well as under the auspices of the BCLA Youth Field Directorate. This League Agreement does not take priority over the policies of those of the Governing bodies. Operating policy changes for the VIFLL must be submitted in writing to the executive of the VIFLL as per section “G” below.

C. PURPOSE

The purpose of the organization shall be to administer the Vancouver Island Field Lacrosse Leagues. This includes the Island Youth Field Lacrosse League, Island Girls Field Lacrosse League, and Island Senior Men’s Field Lacrosse League.

D. OBJECTIVES

To improve, foster and govern the game of Field Lacrosse for the Vancouver Island Field Lacrosse League; and in particular:

- a) To carry out competitions for the VIFLL regular season and Island Championships.
- b) To make, maintain and enforce rules and regulations for the control and governance of the game of field lacrosse on Vancouver Island.
- c) To improve, encourage and advance amateur field lacrosse in all its divisions and levels.
- d) To promote, foster and develop the playing of lacrosse throughout Vancouver Island.
- e) To encourage the growth of field lacrosse as a sport, and in doing so, provide an opportunity for improved physical health and welfare. To provide VIFLL associations with coaching and officials clinics to obtain certifications as well as player and volunteer instruction to teach the game of field lacrosse to its members and to encourage fair play and sportsmanship. These camps or clinics are to be determined annually before season beginning unless provided by the BCLA.

E. PLAYER AGE

E.01 Players will play in their respective age categories, for divisions

Senior Men’s 19 years and over U18 Field

- Under 18 years
- U15 Field (Under 15 years)

- U13 Field (Under 13 years)
- U11 Field (Under 11 years)
- U9 Field (Under 9 years and at least 6 years old)

Senior Women's 20 years and over

- U19 Women's Field (Under 19 years)
- U15 Women's Field (Under 15 years)
- U12 Woman's Field (Under 12 years)
- U-8 Woman's Field (Under 8 years)

All ages will determine as of January 1 of the playing season (e.g. season starts September 2007, then age is determined as of January 1, 2007)

E.02 If a player requests a move to a younger playing division because of reasons such as, but not limited to, physical ability or disabilities; a letter stating the nature of this request must be submitted to the host association and then forwarded to the secretary of the VIFLL, before the beginning of the current playing season by his/her home association. This request must be presented and voted on by the VIFLL.

Aging Down All players should register and play in the division and tier according to their birth date. However, some circumstances make it very difficult for this to occur and exceptions can be made providing the proper steps are followed.

The only exceptions are based on size, skill level and any disabilities. UNDER NO CIRCUMSTANCES WILL A PLAYER BE GIVEN PERMISSION TO PLAY DOWN ON A TIER 1 TEAM. Nor can that player be called up to a Tier 1 team in the division they are playing down in, nor be called up to their birth aged division.

PROCEDURES

- A. All requests to play a player down a division must be in writing and submitted to the VIFLL Chairperson and Executive for approval prior to the start of tiering schedule.
- B. All requests must be submitted by the association president or their designate and will be reviewed, assessed, and approved or declined by the VIFLL Executive

Player requesting to play up are decided by their own association.

E.03 All permanent player movement up or down must be reported to the registrar. BCLA Player movement forms must accompany player registration.

F. PLAYING SEASON AND TIERING

F.01 League play shall commence on a date set by the scheduling committee (approximately the 15th of September-weekend), in accordance with the League

Governors. It shall end in time to allow for League Playoffs/Championships, to determine the team(s) for the Provincial Championship.

F.02 Competitive Divisions U18 field, U15 field, U13 field, U11 field may be tiered. (Tier 1 or Tier2)

F.03 1 Team (Tier 1 or Tier 2)

2 Teams 1-Tiers1 & 1 Tier 2

3 or more team must have 1 Tier 1 team

The first team out must be a tier 1 team if two or more teams are declared

F.04 Balanced Teams - Having two or more teams in an age division tier must be balanced. Teams deemed unbalanced will be removed from the schedule until balanced, this will apply to associations with 3 or more teams in a division competitive, and 2 or more in non-competitive division

F.05 All Associations/Clubs must declare the number of teams within their association by August 30th. Associations must have 10 players registered to a team by this date in order to declare a team. Any Association that doesn't declare their teams by August 30th will be subject to a \$100.00 fine

F.06 The tiering committee will meet and make the final decision regarding movement of the teams by the November meeting, to allow for proper Provincial declarations. Changes must be in writing and sent within 48 hours after the meeting to the association President affected. The tiering committee will consist of the Island Chair, Head Referee, Head Coach, Vice Chair and Commissioners in ages divisions that have Provincials.

F.07 Teams that are re-tiered will be given the average points of the Tier they are entering at the time of being moved.

G. LEAGUE ANNUAL MEETING

The League Annual General Meeting shall be held no later than June 30th of each year. Notice of AGM will be communicated no less than 60 days prior to the AGM. At the Annual General Meeting, elections of officers for the next year and any changes to the VIFLL Agreement will be the order of business. Any proposed changes to the Agreement must be submitted forty-five (45) days prior to the Annual General Meeting and forwarded to each member club thirty (30) days before such meeting.

H. AMENDMENTS

This document may be amended by a 75% vote of the members present at the Annual General Meeting, or at an extraordinary meeting. Required conditions for changes are as per section "G" above.

I. ELECTED EXECUTIVE

The Elected Executive of the organization shall consist of a Chairperson, Past Chairperson, Vice-Chairperson, Secretary and Treasurer. All positions with the exceptions of Past Chairperson shall be filled by election at the Annual General Meeting. All positions will be held for two-year terms with the Chairperson, and Secretary elected in the odd numbered year; Vice-Chairperson and Treasurer to be elected in the even numbered year. (Past Chairperson shall be a 1-year term). Should positions be left vacant at the Annual General Meeting or should someone holding a position resign, the Chair shall be empowered to appoint persons to the vacant positions. These appointments must then be ratified by the Executive. Nominations may be made from the floor at the Annual meeting, but such Nominee must be present or must have previously signified in writing to the Island chair of his/her intentions to stand for the office he/she has been nominated for. The elected executive shall conduct the Election of the officers and appoint two members from the floor to act as scrutineers. Election shall be by written ballot if there are two or more nominations for any one office. The person nominated singly for an office shall be declared elected by acclamation and 1 vote shall be cast by the secretary. If 2 or more persons are nominated, the nominee receiving the majority of the ballots cast in any necessary vote shall be declared elected

J. VOTING

J.01 At the AGM, all members of affiliated Clubs who are present and in good standing shall be entitled to one vote. Each member shall be defined as a parent/guardian of a registered player for that previously played season; a BCLA recognized field lacrosse coach, manager or trainer and registered to an association for the previously played calendar season. A player is not eligible to vote due to his/her "minor" status. **"Good Standing": current in fees/dues to host association and/or league**

J.02 At regular meetings, one vote will be carried by each member of the Elected Executive and Appointed Executive. In no case shall a club carry more than four combined votes with the exception of the Chairperson if required to break a tie. In this case, the reference to club includes persons affiliated, or have family ties to the club.

J.03 Each Club shall carry a maximum of two votes

K. OFFICERS AND DUTIES Elected Positions

K.01 Chairperson (2-year term elected in the odd year) The league Chairperson shall be elected at the Annual General Meeting by a majority vote of the members present. The Chair will administer the league as per the League Agreement, and the BCLA Operating Policy. He/she will chair all meetings of the league and will have the vote only to break a tie.

K.02 Vice-Chairperson (2-year term elected in the even year) The Vice-Chairperson shall take over the duties of the Chair in his/her absence. The Vice Chair will also be the head commissioner he/she will be responsible to help all Commissioners with their

divisions and be available to step in and help the other Commissioners when needed. He/she is required to observe VIFLL scheduled games, will be involved with Commissioners and any disputes, will have the final say along with the VIFLL Executive about any disputes that might arise.

K.03 Secretary (2-year term elected in the odd year) The Secretary will be responsible for booking monthly meetings, recording and keeping minutes of all meetings, as well as keeping record of all correspondence. He/she will assist in distribution of correspondence to all member clubs as per section "G" above. Monthly meetings are to be scheduled as per a pre-determined date as set by the VIFLL at the previous meeting.

K.04 Treasurer (2-year term elected in the even year) The Treasurer will keep records of all financial matters pertaining to the VIFLL, including all fines. He/she will present financial statements at the Annual General Meeting. They will provide receipts to Clubs for registered players (Island Fees) after they have been paid.

K.05 Past Chairperson (1 year term) The Past Chairperson shall attend all meetings and act as an advisor to the Executive of the League.

Appointed Positions

K.06 Commissioner(s) The Executive shall appoint Commissioners as required so that efficient operation of the league is carried out. Each Commissioner will be responsible for the operation of his or her appointed division. The Commissioners will determine penalties for infractions as per guidelines, examine the data of score sheets for accuracy and conformance with league standards including, but not limited to, player and coach eligibility, penalties and statistics. The Commissioners will also determine if the teams are tiered correctly and make adjustments as required per F.04. He/she will work with a league appointed scheduler to prepare League schedules as well as League Playoff/Championship schedules. They will be responsible for verifying all player rosters as submitted by each club team for each division. All lists are to be submitted by September 30 of the current playing season. A commissioner may only govern 1 (one) division per season and may not govern a division which he/she has family ties. The Commissioners will make monthly reports to the VIFLL Board at regular board meetings.

K.08 Head Official the Head Official will work with each club in efforts to obtain the minimum required number of officials as described in Regulation 21.02 of the BCLA Field Directorate Operating Policy. The Head Official will be responsible for the ongoing evaluation of officials at league games and tournaments. Referee allocation for league games is the responsibility of the Home Team. for all leagues except U-18. Scheduling of officials for U-18 league games and League Playoffs/Championships will be the responsibility of the Head Official. If this position is not filled, referee allocation for U-18 league games and Playoff/Championship games is the responsibility of the Commissioner.

K. 09 Head Coach the Head Coach will be responsible for the certification of all coaches. All Coaches registered within the VIFLL will be certified for their respective divisions as per the BCLA's Coaching 100M form. The deadline is October 1st of the current playing year. A special exception may apply only if a minimum of one certification course has been offered on Vancouver Island. If this is the case, the deadline would be extended to a date as specified by the BCLCA. The Head Coach is the liaison between BCLCA and the VIFLL.

K.10 Club Governors A maximum of two Club Governors shall represent each club at all VIFLL meetings and may carry the club's votes. The list of eligible Club Governor's shall be identified by the Club Presidents by August 30th. Designates must be identified by incumbent Governors or Club Presidents prior to each meeting.

K. 11 Scheduler the Scheduler and/or the commissioner (s) will prepare league schedules and league championship schedules. Input from the league commissioner must be considered.

K.12 Head Umpire the Head Umpire will be responsible for certification of VIFLL umpires and shall be responsible for scheduling all umpires for PCFLL Female League games. The Head Umpire is required to observe VIFLL Female games, to evaluate umpires throughout the season.

K.13 Women's Field Division Representative the WFDR will be the commissioner and be responsible for the female division on the Island, they will observe as many games possible. The WFDR will work with the Head Umpire to determine infractions and suspension. They will be responsible for verifying all player rosters as submitted by each club for each division. All list are to be submitted by September 30th of the current playing season The WFDR will make monthly reports to the VIFLL board at regular board meeting.

L. MEMBERSHIP

Membership is open to all and any association or organization, and registered with the BCLA who, at the time of application, is in good standing and is located within the boundaries of the Vancouver Island Youth Field Lacrosse League as defined by BCLA.

M. FEES/PERFORMANCE BOND

M.01 League Administrative Fees The league administrative fee per team will be set at the AGM each year.

M.02 BCLA Fees As set by the BCLA fee schedule. Clubs are responsible for ensuring the BCLA office receives their franchise, insurance and fundraising fees.

M.03 League Performance Bond By August 30th, the VIFLL must receive a performance bond from each member association. For each season, the bond will be \$300.00. This bond will be used to compensate teams for field fees, referees' fees, etc., should a team not fulfill their scheduled commitments. The League's executive may, at its discretion,

also make withdrawals from the bond on deposit, for fines assessed to any member or club and charge that withdrawal to the specific club fined. That member or club, before commencement of the next monthly league meeting, must replace this deficit to the bond. No team belonging to a club with a deficit to the bond will be eligible for Provincial Play, including Playdowns. The bond must be posted with the VIFLL on or before August 30th. Bonds will be deposited into the VIFLL bank account and then returned to the clubs in good standing, at the league's Annual General Meeting unless agreed to be carried over for the following season. No interest will be paid to the member club.

N. REGISTRATION

N.01 Team /Player Registration Clubs must submit a Player Roster to the appropriate division commissioner on or before September 30th. Clubs must follow the BCLA policies regarding minimum and maximum player numbers for all divisions.

N.02 Team rosters must be submitted to their commissioner by the first game of the season, each team will need to re-submit a roster September 30th, October 30th & November 30th, failure to meet these dates will result in a 2-game suspension for the head coach of the team.

O. LEAGUE EXPANSION

O.01 New Clubs New clubs registering teams must submit a written application, including an anticipated team roster, a list of club executive, description of home facilities, and a list of certified officials and coaches, along with League Administrative fees, on or before August 30th.

O.02 Procedure for Encompassing New Franchises in One Boundary Area where a Franchise Already Exists In the event of an area within a set residency boundary, expanding to more than one club, where an existing club operates, the following ground rules shall apply: The new club shall meet the criteria of the League Agreement (O.01).

- Boundary changes must be mutually agreed upon by all associations effected by the proposed encroachment.
- Submissions for proposed boundary changes are to be made to VIFLL. The VIFLL will determine if the request is reasonable and pass decision. If a compromise is not reached, the VIFLL will intervene to help assist in the process.
- Players shall remain 'grandfathered' with their previous association. If they wish to play for the 'new' association/club, then (see: S.02). Players released from their 'grandfathered' association will then be the property of the association they were released to. The players who reside within the boundaries will belong to the respective clubs.

P. SCHEDULING OF GAMES

P.01 League Schedule The scheduler will make up all the league scheduled games. Schedule must be approved by the commissioners and posted by no later than 10 days before the first league game. All league games take precedence over exhibition games. The league schedules will include the final date of league play. No games will be scheduled or rescheduled after this date without prior approval of the Commissioner. If the Island does not have a scheduler, then it will be up to the Head Commissioner and commissioners too make the schedules for their respective age groups. There will be a tiering round at the start of the season of no less than 4 games. The scheduler or league commissioners will produce the final schedule with all league games post tiering within one week of the end of the tiering round.

P.02 cancellation and Re-scheduling of games Game times and dates should only be changed, for field closures or for exceptional circumstances. In order to reschedule a game that is not due to fields being closed due to weather: teams must have the commissioner's approval and the rescheduled game must be finalized with the commissioner approval no later than 2 weeks from when the commissioner approved the rescheduling of the game. Any game reschedules that were part of the original tiering round must be played before the end of the tiering round.

1. Potential costs incurred by cancellations of less than 96 hours will be billed to the offending association/team.
2. Associations who forfeit or cancel games less than 72 hours of game time will be fined \$100.00. that must be paid in full at the next scheduled VIFLL commission meeting
3. Any team refusing to travel to another association for a game the team will be fined \$100.00 that must be paid in full at the next scheduled VIFLL commission meeting

P.03 Play-Off Schedule

- A. **TIE-BREAKER RULE** – In the event of a tie in points in League Play and playdowns, the Goal Average Formula will be used to determine the advancing team(s). After the completion of the league play or playdowns, final standings shall be determined as follows: (i) Two teams tied, the winner of game or games between the two teams' advances. (ii) Three or more teams tied, if one team has defeated the other teams with which it is tied after round robin play, that team shall advance. If this is not possible, the team with the best goal average advances. If two teams are required to advance, the goal average formula is calculated only once and the two teams with the best goal averages move on. (iii) In the event that two or more teams are tied with the same number of points and cannot be separated by the Goal Average Formula, the team with the greater number of goals scored against the team or other teams which it is tied shall be declared the higher team. If still tied, the team which scored the first goal in the tied game is to be declared the winner of that game. **GOAL AVERAGE FORMULA** GF divided by the sum of GF + GA = Goal Average **NOTE:** Only goals

scored in the games between the teams involved in the points tie shall be used in the Goal Average Formula.

B. Play-off fields will be determined by the VIFLL commission

P.04 League Performance Teams not fulfilling their scheduled league commitments (completing all league scheduled games) may be declared not in good standing and therefore not be eligible for provincial play including playdowns. This does not include such extraordinary factors as weather, which may force field closures at the discretion of the Division Commissioner.

P.05 Provincial Championships Participation in the Provincial Championship Tournament will be at a venue, time and place under the format and rules of the BCLA.

P.06 Hosting of Provincial Championships Member Associations of the VIFLL interested in hosting the Provincials must apply to the VIFLL for endorsement of written application to be submitted to the Field Directorate by the deadline outlined in BCLA Policy.

Q. FIELD and GAMES

Q.01 Game Time and Field Availability A list of times and field locations for each Association must be submitted to the VIFLL by August 30th. This is to complete the season schedule as quickly as possible.

Q.02 Home Team Responsibility

- a) Lining of the field and placement of cones
- b) Score table, tent, penalty chairs, timing devices
- c) Nets
- d) Timekeeper and score keeper
- e) Game Balls
- f) Two (2) Certified Field Lacrosse Referees
- g) It is the responsibility of both teams to keep their spectators to the sidelines opposite the player's area.
- h) At no venue, is anyone to be on an end-line whatsoever.

Q.03 Score Sheets

The home team is responsible for a electronic report of the score to the Commissioner within twenty-four (24) hours of the completion of the game. The home team is responsible for sending the original copy of the score sheet to the Commissioner within seven (7) days of the game date. Failure to meet either of these commitments will result in a suspension of the offending teams' head coach for two games.

Q.04 Problem Reporting All expulsions, suspensions and defaults must be reported electronically within twenty-four (24) hours by the home team and referee of the game to the Divisional Commissioner. (emails are acceptable).

Q.05 Game Length As Per current BCLA policy and rules.

Q.06 Team Standings Points will determine team standings. Two points will be awarded to the winning team. One point will be awarded for a “tie” and zero points will be awarded for a “loss”. Except in the case of an unbalanced schedule where the Goals Against formula will be used

Q.07 Tie Games In the event a game is tied at the end of regulation play, overtime will be played according to the CLA Rules only in Play-off games.

Q.08 Special U7 & U9 Rules Special rules will be applied to the U7 & U9 age division of VIFLL. These rules are known as “Vancouver Island Lacrosse League U7 & U9 Rules”.

Q.09 Uniforms Each team member, including the goalie, must wear matching uniforms (as per BCLA Policy). It is up to the home team to have alternate jerseys if there is a colour conflict.

Q.10 Equipment In addition to the required equipment outlined in the CLA rulebook, players are required to wear a mouth guard at all times when on the field.

R. OFFICIALS

R.01 Game Officials

R.01.01 Youth Officials

- For each scheduled League game, all member associations must provide on field and in uniform, a minimum of two referees, all of which must be certified as a field lacrosse referee for the current playing season.
- An official shall not referee a sibling, child, parent or immediate relation involved in a game at all levels except in extenuating circumstances and agreed to by both teams. Both coaches must sign the top of the scoresheet to verify agreement prior to the start of the game.
- All associations must ensure that each of their teams has a minimum of three (3) field lacrosse referees, certified for the current playing season, available for refereeing hosted games.

R.01.02 Senior Officials For each scheduled League game, all member associations must provide on field and in uniform, a minimum of two referees, all of which must be certified as a field lacrosse referee for the current playing season. All associations must ensure that each of their teams has a minimum of three (3) field lacrosse referees, certified for the current playing season, available for refereeing hosted games. The

failure of any association to supply referees may result in home games for said association having their home games played at an association that can provide referees

R.01.03 Women's Officials For each scheduled League game, each team must provide on field and in uniform, at least one certified women's field umpire. All associations must ensure that each of their teams has a minimum of two (2) women's field lacrosse umpires, certified for the current playing season, available for officiating hosted games. Taken from BCLA Operating Policy

R.02 Officials Uniform and Equipment

R.02.01 Men's & Youth Referee Uniform & Equipment Officials must wear approved uniforms (minimum striped jersey, hat, matching shorts or pants) and must carry the following equipment:

- Penalty flag
- Timer's watch
- Whistles
- Tape measure
- Coin (toss)
- String for repairing net

R.02.02 Women's Umpire Uniform & Equipment • Shirt with alternating 1" black and white striping

- Solid black kilt or solid black shorts
- Solid black pants may be worn in cold weather
- Black socks • Solid black shoes or cleats • Whistle and a spare)
- Red, Yellow and Green cards
- Measuring tape
- String
- Rule book Taken from BCLA Operating Policy

R.03 Payment of Officials Each team is responsible to pay one official. For U7 games, where there may only be one official, the fee will be payable by the home team. Game fees are those set by the BCLA Operating Policy OR those recommended by the league and accepted by the officials. Travel Fees will be reviewed by the League Head Official and approved by the league and accepted by the officials prior to the beginning of each season. Officials are to be paid in cash prior to the start of the games unless other arrangements have been made beforehand. Officials will still receive payment if the

team(s), do not show up for a scheduled game. Both fee payments will be the responsibility of the defaulting team. Officials will receive payment if they are already at the venue and the game is cancelled or fields closed due to weather. The officials shall be paid game fees plus any applicable travel fees. Officials must be given 24 hours' notice of cancellation; otherwise, they are entitled to their fees. This does not include such extraordinary factors as weather, which may force field closures. Under extenuating circumstances reimbursement of travel fees for cancelled games will be discussed by VIFLL on a case-by-case basis. Officials must give 24 hours' notice or receive a fine of one game fee.

S. RESIDENCY RULES

S.01 Boundaries shall be recognized as those stated in the local associations' operating policy or agreement, and all players living within these boundaries must register with their home club unless the player has been released. (See Appendix 3 for club boundaries)

- A. All players must sign and play with the association which administers lacrosse for the area in which that player permanently resides. If not, the player must obtain a release.
- B. If the player has played the two consecutive seasons with another association as an eligible player (living within that association's home area or properly released) the player has the option of signing and playing with either their home association or the association, they previously played for.
- C. In cases where the player's parents/guardians have joint custody and the child lives with both parents, residency shall be based on the residence in which the child spends the majority of time. If the custody arrangement is 50/50 and the parents live in different association boundaries, the address where the child currently resides, and which school the child is attending will be the association the child plays for.
- D. If any further confirmation is required to verify school attendance, the parent, upon request, will provide a letter of authorization to the school directing the school to provide the VIFLL representative with information as to the address of the player.
- E. Upon request, a parent or legal guardian may be required to provide two (2) of the residency validation along with A copy of the player's school records.
Accepted documentation is:
 - A copy of the player's rental agreement or proof of home ownership.
 - A copy of the player's utility bill.
 - Any other information or documentation that the VIFLL considers relevant.

If there is question at any point where truth of residency is proven to be or have been falsified in any way (for both present and previous seasons), the youth will face suspension for one full calendar year from lacrosse play.

If a player has been found to have violated or manipulated residency rules, they will forfeit all registration fees for the current season and will have to pay an additional onetime reinstatement fine of \$250.00 (payable to the VIFLL) prior to future registration.

The onus to prove residency rests with the player, who must provide documentation and information in support of the player's claim.

S.02 Releases: All requests for releases must first be registered with their home association. The release then will be submitted to the home club and if the release is approved it will be given to the VIFLL and Divisional Commissioner, in writing, by the home club immediately after a decision has been made. A release request will not be heard by the VIFLL unless it was previously ruled upon by the home club first. If the home club declines to present a release request to the board the requesting player may appeal to the VIFLL. Appeals must be accompanied by a non-refundable \$100.00 fee.

Where no team is available within the player's age group, the player may play for another Association with written release from his/her home association and approval of the VIFLL for the current playing season only. This release may not be counted as a grandfathering year.

If there is a dispute between associations concerning the release of a player, the division commissioner and the VIFLL executive will have the right to place the transferring player with the association that they feel is in the best interest of the league and the player.

All releases are to be sent to the VIFLL Chair in a PDF document; any other form of documentation will not be accepted.

T. CERTIFICATION REQUIREMENTS

T.01 Coaches All coaches must be accredited as per the requirements of the BCLA Form 100s.

T.02 Trainers All teams are encouraged to have certified trainers available at all games.

T.03 Officials All officials, inclusive of referees, umpires and bench officials must be accredited and registered as per the requirements of the BCLA.

U - POLICIES PERTAINING TO GIRLS LACROSSE ONLY

U.01 Team Size No team under the jurisdiction of the Field Directorate shall have more than twenty (20) signed players except with special permission of the Field Directorate. Minimum of twelve (12) registered players per team up to eighteen (18) (Rule 5, Page 20, FIL Handbook).

U.02 Associations may not cap or waitlist any player or release them until they have it has reached a roster size of twenty (20).

U.03 Playing Season The playing season may start as early as the first (1st) weekend after Labour Day and continue until Mid-December.

a) Exhibition games may be scheduled at any time during the playing season with the permission of the League Commissioner.

b) cancelled league games-see policy

Fields and Games

a) Game duration U12 - 2 X 20-minute halves with a 5-minute break U15 & U19 - 2 X 25-minute halves with a 5-minute break All games must start and end on time. Teams are to ensure they are at the field early and ready for equipment check prior to the start time.

b) Roster Only players present at the start of the game may be listed on the game sheet, but additional players may be added as they arrive – but can not play until their name has been added

c) U12 teams only Teams ahead by five (5) goals or more: a) In the event that a team is leading by five (5) goals or more, the team with fewer goals will be awarded the ball at center field in place of the draw.

Red Cards (Penalty)

There are two 'red penalty cards' in Women's Field Lacrosse: a 'yellow / red' and a 'straight red'. These shall be treated differently in accordance with FIL / CLA Rules. Any player or bench personnel who receive a straight Red Card in a game of regular season play, exhibition play, playoff games, or any Provincial championship games for personal fouls:

a) Shall automatically miss the following scheduled game. Exhibition games do not count toward the suspension, nor should the player be allowed to play.

b) Shall be referred to and investigated by the Discipline Committee.

c) Shall have her / his name written on the game sheet of the suspended game (at the bottom of the team list) with the designation "SUSPENDED – 1 of 1" written beside her/his name. She/he may not be on the bench during her/his suspension.

d) Shall be the subject of an "On-line Referee Report", to be completed by game officials.

APPENDIX ONE- VIFLL Committee

The VIFLL shall have a committee consisting of the Chair, Vice Chair, Head Coach, Head Official, Division Commissioner (if needed) is entitled to, but is not restricted to, review the following documents and information to make their determination: The committee also has the right to overturn a decision if they feel a concern of safety, endangerment or unjust.

- Player movement
- Appeals
- Proven residency
- Tiering

APPENDIX TWO- FINES & SUSPENSIONS

Any club who presents an N.S.F. cheque shall automatically be fined \$25.00. If the cheque is not made up within seven (7) days, the said club shall be suspended and forfeit all games until the cheque is made up.

Failure by a club to attend a league meeting called by the Chair may justify a fine of \$150.00. Any problems they cause during this time may add additional fines or suspensions. Only the Commissioner may waive this requirement, for just cause.

Association and/or teams in bad standing means they owe fines/money to the VIFLL or teams that have not fulfilled their league games, therefore teams in bad standing can not participate in play-offs for Provincials Appeals may be made as stated in the B.C.L.A. Operating Policy, Appendix "three"

APPENDIX THREE APPEALS

Player appeal of Placement.

Any player who wishes to appeal their placement by the League Executive must do so within 7 days of the notice of placement.

Written notice of appeal must be sent via email to League Chair.

Relevant supporting documentation and a \$100.00 appeal fee payable to VIFLL are required to proceed with an appeal. The appeal fee must be received within 72 hours of notice of appeal Fees not received in the specified time will result in the appeal being cancelled.

The appeal committee will consist of VIFLL committee see appendix?

If the Appeals Committee approves the appeal, the appeal fee will be returned to the player and the League Executive must release the player based on the recommendation of the Appeals Committee.

If the Appeals Committee denies the appeal, the appeal fee will not be returned, and the player must report to the originally assigned team or file a further appeal with the BCLA (refer to BCLA Appeal Process Appendix A General Operating Policy).

All appeals must first be submitted to VIFLL prior to submission to BCLA

Association appeal of a VIFLL decision

Any association who wishes to make an appeal must provide written notice to the League Chair. and payment of \$250.00 no later than seventy-two (72) hours after receipt of the decision. If notice is provided by email, the payment in the amount of \$250.00 must be received by the VIFLL Treasurer within seventy-two (72) hours of the written notice.

Notice of Appeal

The Notice of Appeal must include the following:

- a) Contain the applicants name, address, phone number(s) and e-mail address.
- b) Identify the decision that is being Appealed.
- c) State why the decision should be changed.
- d) State the outcome requested; and
- e) Must include the required fee.

Time Limits

The Notice of Appeal must be filed/sent to the VIFLL no later than 72 hours after the decision being made. Payment can be e-transferred to the treasure **-(email address)**

The commencement of an Appeal does not operate as a stay or suspend the decision being appealed.

The Chair or delegate shall hold an Appeal hearing within fourteen (14) working days of receipt of the Notice of Appeal. If, for some unforeseen reason, the President or designate may extend this timeline.

The appeal board will consist of the VIFLL committee

Decisions.

The Appeal Board's decision is effective on the date on which it is issued, unless otherwise specified by the Appeal Board.

The Chair must communicate the Committee's final decision in writing within seven (7) business days to the parties affected by the decision and give reasons for the decision.

If the Appellant is successful, the cost of the Appeal will be returned to the issuing person. If the Appellant is not successful, the money is then forfeited. There shall be no returning of moneys should the Appeal be upheld.

The VIFLL appeal process is based on the BCLA's appeal process, including everything that is not listed above.

Anyone that disagree with the VIFLL decision may appeal to the BCLA.

APPENDIX FOUR REGISTRATION PROCEDURES THE PLAYER/PARENT/GUARDIAN

Complete the online form in its entirety. CLUB RESPONSIBILITY

- Check that all information required is filled in, including the Team Name.
- Check that the Medical Insurance Number is recorded.
- Check that the email address of the player is recorded.
- Players who are under 19 years of age at the signing of the registration form must have a parent or guardian's signature on the registration form.
- Be sure the form is dated. Sign in "Authorized Team Official" box.
- Turn completed cards to the VIFLL registrar 3 weeks prior to the BCLA deadline for registration. Submit appropriate fees to the BCLA.
- Forward the appropriate League Administrative fee to the League Treasurer. LEAGUE COMMISSIONER
- Verify eligibility for post season play (e.g. age, number of games played, suspension status, etc.).
- Keep accurate list of player movement; files and team lists are up to date and player movement information is forwarded to Island Registrar.

APPENDIX FIVE- Commission Honorariums

Honorariums will be paid at the end of the playing season as follows

Chair-\$200.00

Head Coach-\$200.00

Head Ref-\$200.00

Commissioners- \$200.00 each

Scheduler-\$300.00

APPENDIX SIX- CLUB BOUNDARIES

- North Island Youth Field Lacrosse • From Cook Creek North.

- Oceanside Minor Field Lacrosse • North from Riverside Golf Centre to and including the community of Bowser. East up to and including • the city of Port Alberni.

- Nanaimo Minor Field Lacrosse • South from Riverside Golf Centre to the Ladysmith(north)side of Chemainus/Davies Road intersection.

- Mid-Island Youth Field Lacrosse • North to Chemainus Road going east and Davies Road going west to just south of Ladysmith on • the Trans-Canada Highway. South to the north side of Shawnigan Lake Road where it intersects • with the Trans-Canada Highway.

- Victoria Youth Field Lacrosse/Pacific Rim Field Lacrosse Boundaries

- Pacific Rim Field Lacrosse catchment includes Saanich Peninsula areas of North Saanich and Central Saanich, the District of Saanich, the Municipality of Oak Bay and Greater Victoria east of the Gorge and Inner Harbour as described below.

- The new boundary between Pacific Rim Lacrosse and Victoria Field Lacrosse will follow t

Players residing east of the waterway would be under the jurisdiction of Pacific Rim, while those residing southwest of the waterway will be under the jurisdiction of Vic Field. For example, players in Esquimalt View Royal and Vic West are in the Vic Field catchment, while those in Victoria, James Bay, Fairfield and Oak Bay are part of Pacific Rim Field Lacrosse catchment