

Ontario Amateur Wrestling Association Administrative Policies

Introduction:

As the Provincial Sport Body for amateur wrestling in Ontario, the Ontario Amateur Wrestling Association strives to provide optimal support to its members. The Mission Statement of the O.A.W.A. is:

“Leading coaches, officials, athletes, other members and partner organizations, to foster the growth and development of Olympic wrestling throughout Ontario.”

As such, the O.A.W.A. has multiple mandates:

- Hosting of events, support of local, regional events, and the hosting of Provincial and National Championships and supporting International events hosted in Ontario.
- Coordination and/or support of various developmental programs for athletes, coaches, officials and volunteers involved in amateur wrestling in Ontario.
- Promotion of the sport of amateur wrestling both to the sport community and to others.
- Assistance to athletes, coaches, officials, and volunteers traveling to National events and abroad.
- Providing the leadership required by the wrestling community in Ontario to ensure that athletes, coaches, officials, and volunteers may participate in the sport of amateur wrestling in as safe an environment as possible, both at and away from competitions.

This Administrative Policy Manual is set up to ensure the uniform and consistent delivery of programs by the Association to its members. The manual is introduced as a record of existing policy as passed previously by the Association, its Executive Committee or Board of Directors. This document is not meant to establish any new policy(ies). The manual will be maintained and items added to it as new policies are adopted by the Association.

This manual is not meant to over-ride any of the following documents:

- The Constitution and By-Laws of the Association .
- The O.A.W.A. Code of Conduct for Members.
- The Harassment Policy of the Ontario Amateur Wrestling Association.

In the case of a disagreement between this document and the above-noted Policy documents, the latter is to be taken to be correct.

The Association recommends that all members be familiar with all of these documents. Copies of any document are available from the Association to any registered member upon request.

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Office Procedures:

- The O.A.W.A. office is located at 213-3 Concorde Gate, Toronto, Ont. Residency in the building is per the lease with the landlord as signed by the Provincial Director and approved by the OAWA Executive Committee.
- The O.A.W.A. office will be the headquarters for the Association, housing all Association records, including financial and other, as well as archive materials, and so on.
- Staff work out of the O.A.W.A. main office unless otherwise agreed by all parties.
- The office is open 11:00 am to 6:30 pm on Monday, Tuesday and Thursday, but may close for statutory holidays, staff vacations, if the staff is away from the office on Association business, etc.
- All mailings will initiate from the O.A.W.A. office. Members sending mailings out on behalf of the Association (eg. Executive Committee or other volunteers) are requested to copy same to the office for record-keeping. Only authorized members may send correspondence out using O.A.W.A. letterhead and stationary (Executive Committee, or other volunteers authorized to do so).
- Correspondence on Association letterhead sent with the intent of soliciting financial or other support may only be sent with the express written consent of the President. **No unauthorized solicitation on behalf of OAWA is permitted.**
- No member of the staff, Executive Committee, Board of Directors, or any other O.A.W.A. member has the authority to authorize any expenditure on behalf of the Association without the express consent of the President, Treasurer, or Provincial Director.

Ontario Amateur Wrestling Association Staff:

- Staff are hired by the Executive Committee (or sub-committee thereof) on behalf of the Board of Directors and the membership.
- the O.A.W.A. is an equal-opportunity employer.
- Staff members report as follows:
 - the Provincial Director reports to the President on most matters of business of the O.A.W.A., to the Vice-President Administration on administrative matters, to the Treasurer on Financial matters, and to the Vice-President, Technical on Technical matters.
 - The Program Coordinator(s) report(s) to the Provincial Director for most routine daily matters to the Vice-President - Administration on most matters relating to marketing and fundraising, and on administrative matters.
 - All other staff positions, part-time or otherwise, report to the Provincial Director.
 - Any secretarial staff as hired from time-to-time will report directly to the Provincial Director.
- Staff are signed to one-year contracts dated August 1st to July 31 st unless otherwise agreed upon.
- Working relationships and details with OAWA staff are treated with a high level of confidentiality to protect the privacy of the staff and to ensure compliance with Government privacy guidelines. Any member of the Board of Director may request detailed contractual information, but in such cases this information is to be kept strictly confidential. Generally, staff salaries and other similar details are to be kept confidential out of respect to the individual employee.
- Staff contracts clearly outline their specific contractual responsibilities. In addition, it is generally agreed that all staff members will work as needed to advance the mission statement and mandates of the Association.
- Staff are evaluated annually prior to contract renewal negotiation.
- Staff Evaluations follow a standard format which incorporates both a generic evaluation of the employees performance on general employment standards versus established norms and secondly on their specific performance of duties as outlined in their contract.
- For all matters relating to employees of the Association, the Association's Directors will follow the labour laws of Ontario.
- Employee/Employer disputes will be resolved by the O.A.W.A. Senior Staff Member or failing that, the Executive Committee of the Association.

Association Committees - Meetings, etc.:

Board of Directors:

The O.A.W.A. will be governed by a Board of Directors whose structure and function are set out in the Ontario Amateur Wrestling Association Constitution & By-Laws. The Board is ultimately responsible to the membership of the Association

General Issues relating to the Board:

- The Board of Directors is responsible for overseeing the general direction of the Ontario Amateur Wrestling Association.
- The Board sets Policies for the Association.
- The Board of Directors sets the 'vision' for the Association.
- The Board does not generally become involved in the day-to-day management issues of the Association, but reserve the right to review any issue felt to be pertinent. Further, the Board may be involved by the Executive Committee in any issue felt to have policy or otherwise serious implications.
- The Board of Directors of the Association shall meet at least twice per year, including once just prior to the Annual General Meeting.
- If serious issues arise between regularly scheduled meetings, a special meeting of the Board may be called (as provided for in the Constitution). In place of an in-person meeting an electronic meeting may be held, or a poll of the Board may be taken: material will be circulated in advance and the members of the Board will respond either verbally, in writing, or electronically through e-mail voting. Generally, it is suggested that such polls be used infrequently, and when used, should be ratified at the next regular (in person) meeting of the Board of Directors.

Executive Committee:

The O.A.W.A. Executive Committee is elected from the members at the Annual General Meeting. For more detail on the structure and function of the Committee, please refer to the Ontario Amateur Wrestling Association Constitution & By-Laws. Generally, the Executive Committee is charged with overseeing the ongoing management of the Association on behalf of the Board of Directors. The Executive Committee is accountable for all directions taken by the Association, and all decisions made by the Committee both to the Board of Directors on a semi-annual basis at their meetings, and to the general membership annually at the Annual General Meeting.

- The Executive Committee meets quarterly or as otherwise agreed by that Committee or at the discretion of the President.
- No member of the Executive Committee shall speak on behalf of the Committee without the express direction of the Committee either at a meeting or by verbal direction of the majority of the Committee between meetings.
- For important issues which arise between meetings, a poll of the Executive Committee may be taken: material will be circulated in advance and the members of the committee will respond either verbally, in writing, or electronically through e-mail voting. Generally, it is suggested that such polls be used infrequently, and when used, should be ratified at the next regular meeting of the Executive Committee to ensure a permanent record of the direction.
- For travel to meetings, Executive Committee members may opt for direct reimbursement, or may choose to donate their travel reimbursement back to the Association in favour of receiving a tax receipt for income tax purposes.
- For expenses incurred on Association business, the Executive Committee member must submit for reimbursement quarterly.
- The President is the chair(man) of all meetings of the Executive Committee.
- See O.A.W.A. constitution for other details regarding the working of the Executive Committee, including job descriptions of individual members of the Committee.

Management Committee

The OAWA Management Committee is a sub-committee of the Executive Committee.

The Management Committee is a working committee which meets monthly or more as required. and deals with the 'day-to-day' operations of the Association.

The Management Committee may delegate responsibility among its members or other members of the Executive Committee for specific tasks and purposes. The Management Committee reports back to the Executive Committee.

Technical Sub-Committees:

The O.A.W.A. Vice-President Technical may from time-to-time establish sub-Committee(s) to handle the structure and purpose as outlined for the “Technical Committee in the Ontario Amateur Wrestling Association Constitution & By-Laws.”

In general:

- members of Committee(s) are appointed by the Vice-President Technical of the Association from among members of the Association.
- Such committees shall meet as required to carry out duties including the following:
 - overseeing the Technical gameplan of the Association in the following areas:
 - Athlete Development - both High Performance and Participation based athletes.
 - Competitions (Provincial, National, other)
 - Officials’ Development
 - Coaching Development
 - review the annual competitive schedule.
 - review significant technical policy changes (eligibility for competitions, etc.).
 - elect managers for Provincial Teams traveling out of Province as required.
 - review plans for travel to out of Province National Championships.
 - review plans for National Championships hosted in Ontario.
 - review plans for various programs as required: camps, clinics, etc.
 - accept reports from the various Committee members including recommendations for changes to improve those programs.
 - authorize various research projects from time to time as required.
- The following are regularly sitting technical sub-committees:
 - Ontario Youth Wrestling
 - Ontario Amateur Wrestling Officials’ Association
 - Ontario Senior Coaches’ working group.
 - OAWA Carding Selection Committee

General Decision making - flow of decisions:

- Issues coming forward from these meetings which require a change to current procedure should be brought forward by the Program Chairperson for ratification by the Executive Committee.
- If the issue requires a change to current Association Policies or has significant financial implications, the matter once ratified by the Executive Committee should be brought forward to the O.A.W.A. Board of Directors for ratification.
- Finally, the Board may opt to refer the matter to the members at an Annual General meeting if the issue is of significant enough importance.

Financial Procedures:

- The Association is audited annually by a Chartered accounting firm - these audited statements are due to the Ontario government Ministry no later than June 30th yearly The auditing firm should be reaffirmed annually by the members at the Annual General Meeting.
- All bank statements will be forwarded to the O.A.W.A. office
- Cheques require two signatures - the Provincial Director can issue any cheque up to \$3,000.00 and requires authorization from another signing officer for anything above that. Second signing officer is generally one of the OAWA President or Treasurer.
- Finances are managed monthly or bi-monthly, with financial reports going to the entire Executive Committee. Balance Sheet, Statement of Income and expense, A/R & A/P (to Treasurer only).
- The Board of Directors receive financial statements quarterly, including Income and Expense and a variance report.
- Accounts Receivable
 - all invoices due upon receipt unless otherwise stated.
 - overdue accounts - 10% interest on accounts over 15 days, additional 10% interest penalty after another 15 days and suspension of membership privileges.
- For clubs owed money by other clubs in Canada - the O.A.W.A. can request that the club in question be declared a member not-in-good-standing of WRESTLING CANADA. until the debt is cleared up. A letter regarding this must go from the O.A.W.A. President to the WRESTLING CANADA. President.
- Any additional funds managed by the Association shall be kept either in the appropriate bank account or in another financial instrument. Guaranteed Investment Certificates are to be used for investment of O.A.W.A. funds, unless otherwise agreed by the Board of Directors of the Association.

Correspondence:

- All Correspondence to Wrestling Canada. should be copied to the President.
- All Correspondence to the Wrestling Canada. President should be from the O.A.W.A. President.
- All Correspondence should be formatted in a business-like fashion and should abide by general moral guidelines:
 - no profanity.
 - no slurs against any member of O.A.W.A., Wrestling Canada., or other.
 - no use of otherwise inappropriate language.

Membership in the O.A.W.A.:

The Association will accept memberships from those wishing to participate in the various programs of the O.A.W.A. Membership is open to all residents of Ontario. Non-residents may only purchase Supporter membership. Supporter Memberships are not for participation in events,

Membership Fees are set by the members at the Annual General Meeting.

All OAWA memberships (except for honorary memberships) are for the calendar year. All yearly memberships expire Dec. 31st of the calendar year. Per the constitution, no notice of expiry is to be sent to members.

- process

Membership candidates will submit a completed membership application on-line plus applicable fee to the O.A.W.A. Club members register directly on-line through the Association's web-based membership system and pay through their clubs.

Association staff will review the application for completeness and that the correct fee is included.

Once confirmed, the Association staff will issue a membership confirmation within 2 to 3 weeks to the member, and his/her name will be added to the Association membership database.

- signature

Only original membership forms, duly signed by the member or guardian (if under 18 years of age) or signed in the accepted on-line format may be processed by Association staff for membership. Photocopies can not be accepted.

For on-line membership registration, the member or parent/guardian may sign electronically.

- Confidentiality:

All membership forms are to be kept on file securely in the Ontario Amateur Wrestling Association office for an appropriate period as deemed necessary. These forms are confidential, and are not to be used for any other purpose.

Unless otherwise directed by the Board of Directors of the Association, membership files and records, including the O.A.W.A. membership database, is to be kept confidential. Use of this information for any purpose (communication, solicitation, fundraising), or release of this information to any other third party can not be done without the direction of the Board of Directors of the O.A.W.A.

Recreational Membership

The O.A.W.A. will offer this program as a promotional program. See details below.



Ontario Amateur Wrestling Association

3 Concorde Gate, Toronto, Ontario M3C 3N7

Telephone: (416) 426-7274

Web Site: <http://www.oawa.ca>

E-mail: admin@oawa.ca

2017 Club Recreational Membership Program

The O.A.W.A. has received requests from member-clubs to begin offering a Recreational membership package.

This Recreational membership package is specially designed to help your club to bridge the gap in your area that may be resulting from loss of wrestling programs in schools for example.

In order to allow Clubs to help in these situations, the O.A.W.A. now offers the **Club Recreational Membership Program**. Under the program, the Club can register itself with the O.A.W.A. as a Club Recreational Membership Program Club. Once registered, the Club can then issue **Club** Recreational Memberships direct to participants in the Club's home area.

The Recreational Membership is designed to assist clubs who are holding training sessions for participants who do not enter competitions.

Such Club Recreational Members will complete an O.A.W.A. Club Recreational Membership Form (contact OAWA for a copy). Through this program, the Recreational member will be covered by O.A.W.A. through the Club for insurance purposes for activities in the local Club area - practices,

Please note that this membership package is designed to allow clubs to better service participants in their local area and is not intended to take the place of full O.A.W.A. membership. Club Recreational Members will:

- Be covered **by Liability insurance only** through the O.A.W.A. insurance package for participation in Club training programs only.
- **It is critical to note that Recreational Membership is intended for non-competition only..**

Cost Packages:

- Individual Recreational membership - \$30.00 per person.
- Club Packages:
 - Club pays \$500.00 to register up to 20 Recreational Members
 - \$1,000.00 for up to 50
 - \$1,500.00 for over 50
- In between stages, can purchase individual recreational memberships. For example, for 25 members, pay \$500.00 + 5 x \$30.00 = \$650.00

For Recreational Memberships, non competition is defined as:

- scrimmage only maximum, combined scrimmages amongst clubs may be held, but cannot be Open/advertised as a competition..
- Do not offer awards for any placing, and scrimmages are not officiated.

Club Recreational Members will not:

- Be eligible to participate in any competitions.
- Be covered by the O.A.W.A. Sport Accident Insurance (medical, dental, etc.).
- Are not members of Wrestling Canada Lutte.

Recreational members who later choose to purchase full OAWA insurance will not receive a credit for the fee paid for Recreational insurance. Full membership fee will apply.

Process:

Steps for Clubs wishing to purchase **Recreational Memberships**:

1. Club contacts the Ontario Amateur Wrestling Association Office.
2. OAWA will provide the club with an electronic copy of the OAWA Recreational Membership form and a copy of the Recreational membership Club List Submission form.
3. Clubs have members fill out the individual forms and have the waivers signed. Clubs collect the forms, copy them for their records and mail them to:

3314 Bramshott Ave., Severn, ON. L3V 0V9

4. To activate Recreational Membership benefits (including insurance) immediately, clubs complete the Recreational Membership Club list submission form and e-mail that form to the OAWA Registrar:

coachbob60@rogers.com

Note: the Recreational Membership Club list submission form can be land-mailed if preferred, but the membership coverage does not begin until received by the OAWA Registrar.

5. The Association will invoice your club for the Recreational memberships submitted.

Please note that for those club members who choose to go on to participate in competitions, the Club is required to register those individuals as full members of the Ontario Amateur Wrestling Association. There is no credit for the Recreational fee paid towards full membership.

Clubs are advised to contact the O.A.W.A. for any specific coverage inquiries/clarification needed.

Please contact Tim MaGarrey at the O.A.W.A. office for any more information on this program offer. E-mail: admin@oawa.ca

Working with Government:

The Ontario Amateur Wrestling Association is the Provincial Sport Governing Body (also known as Provincial Sport Organization or P.S.O.) recognized by the Government of Ontario as the Provincial body in Ontario responsible for the management, development, and growth of the sport of amateur wrestling in Ontario.

The O.A.W.A. works with the Ontario Government's Ministry of Culture, Tourism and Sport (MCTS for short) on various programs supported by the Ministry. The MCTS funds various programs of the Association annually. Which programs are to be funded, and funding levels, are determined annually based upon Program/Funding Applications made to MCTS by the O.A.W.A..

The O.A.W.A. develops its annual grant applications based upon the requirements of the MCTS and files this application at the time required by the MCTS. The application and program outline submitted annually to the MCTS is developed by the Association staff in consultation with the Executive Committee of the O.A.W.A.. Further, reports to the MCTS will be filed with the Ministry as required.

The OAWA Board of Directors empowers the Executive Committee to submit the annual applications and other materials and reports to the MCTS as required. A full copy of these will be provided to any Board members wishing it.

The President will receive a copy of all correspondence to or from the MCTS. The President will sign the annual Contribution Agreement with the Ministry wherein the O.A.W.A. agrees to the terms associated with the receipt of grant monies. The President shall review all final grant applications and reports before they are sent to the MCTS.

Ontario Amateur Wrestling Association

Technical Policies:

Hosting of Events : How events are hosted:

The O.A.W.A. wishes to encourage all member clubs to become involved in the hosting of Provincial and National Championship events.

Annually, at the time notice is provided to the membership of the hosting of the Annual General Meeting, the O.A.W.A. will advertise for the hosting of Provincial events for the following year. Clubs will be required to come to the AGM with 'bids' prepared in a manner as determined by the Executive Committee of the Association.

At the Annual General Meeting, the members present will review bids from clubs to host the events and will choose among them.

At the same time as the call for bids for Provincial events goes out, the Association will also circulate notice of National events which the O.A.W.A. is eligible to bid on at the Wrestling Canada Lutte Annual General Meeting (as determined under the policies of Wrestling Canada Lutte). The members present at the O.A.W.A. AGM will vote on which bid the O.A.W.A. will support to Wrestling Canada Lutte. AGM.. Once the bidding club is determined, the O.A.W.A. will work to develop the bid package and otherwise support the event in any manner possible to ensure the success of the bid and bring the event to Ontario.

In the year when the National Championships is to take place, the O.A.W.A. will provide the following support:

- Apply to the Ministry of Culture, Tourism and Sport for hosting grant support for the event (if eligible/applicable). To be eligible for such funding, the club must:
 - recognize the support of O.A.W.A. and the Government of Ontario in all promotional materials (poster, souvenir program, etc.).
 - run the event fully according to Wrestling Canada Lutte. hosting regulations.
 - provide a budget for the event prior to the event, and a report including financial report following the event.
 - Satisfy all Ministry guidelines required.
- promote the event to all members in Ontario and assist the hosting club as much as possible for promotion outside of Ontario.
- provide a list of all Ontario athletes and coaches participating in the event to the Canadian Amateur Wrestling Association as required.
- provide on-site assistance with the Tournament Registration of all Ontario athletes if requested by the Hosting Committee.
- provide Technical support as required by the host committee. This may include having O.A.W.A. staff participate in planning meetings prior to the event, having O.A.W.A. staff or volunteers assist on-site at the event, and so on.

For all Ontario athletes participating in National Championships hosted in Ontario, an additional fee of \$25.00 will be levied on top of the regular entry fee. This fee is payable directly to the Hosting Committee and is intended to assist the Committee to host a quality event and have the event return a reasonable net profit back to the Host Club to justify the tremendous workload expected of the Host Club.

Dates for Provincial Events:

The O.A.W.A. will host the following wrestling competitions annually:

- | | |
|-----------------------------------|---|
| • Junior Men’s Championships | last Saturday in January |
| • Cadet & Juvenile Championships* | first weekend in February |
| • Novice/Kids Festival | third Saturday in April (avoiding Easter) |
| • Bantam Championships | same |
| • Senior Championships | third Saturday in November. |

* every other year, this event features the Ontario Cadet Open in place of the Championships as a qualifying event for the Ontario Winter Games. The Ontario Winter Games will be the Ontario Cadet Championships in these years.

These Provincial events are hosted by the O.A.W.A. with the O.A.W.A. Provincial Director as Convenor and co-hosted by Ontario Clubs.

Unless otherwise directed by the Technical Vice-President and ratified by the Board of Directors, all Provincial Championship events will be closed to residents of Ontario only.

Registration/O.A.W.A. Membership for Provincial events:

- All athletes must be registered members of the O.A.W.A. to compete in any Provincial event.
- For athletes under 18 years of age, the athlete must be a registered member of the O.A.W.A. at least two weeks prior to the event. Late membership registration, including at events, will carry a service charge to make up for the added staff required to process these on event days.
- Athletes over 18 (i.e. capable of signing their own liability waiver on the membership form) may register at the event for Provincial events.
- For all Provincial Championships from Cadet (15-16 years of age) to Senior (20 +), there will be a night before weigh-in on site at the event.
- For the Ontario Novice, Kids, and Bantam events, the athletes will weigh-in at their home club location and these weights will be FAX’ed in with their names to the O.A.W.A. office. On the day of the event, the athletes will be subject to a random weight check procedure as determined by the O.A.W.A. Vice-President Technical. This is known as the **Red Dot Policy**. A copy of this policy is available on the OAWA web site.

Age Classes for Provincial events:

The O.A.W.A. uses the WRESTLING CANADA.'s designated age classes, with the following modifications:

- any athlete in the Second year of an age division is allowed to compete up at the next age class Provincial Championships. For example, a second year Bantam can compete at Cadet, etc.
- an athlete is allowed to compete in only one age class at any Provincial event featuring more than one age class. This as per Wrestling Canada Lutte rules.

Weight Classes for Provincial Events:

For Novice, Kids, Bantams in Ontario, there will be no pre-set weight classes for all Provincial events. Athletes in these age classes will be weighed and following weigh-ins will be grouped into weight groupings as follows:

Tykes	3 man round robin draw
Novices/Kids	5 man round robin draw
Bantams	8 man double elimination bracket, round robin draw for weight classes with 5 or fewer competitors.

When grouping athletes together into these weight groups, the following guideline will be used for determining the maximum 'split' (i.e. the difference between the lightest and heaviest athlete in the group). These are guidelines and some discretion may be used by the event convenor:

<u>Weight</u>	<u>Split</u>
under 50 kilograms	2 kilograms
50 - 75 kilograms	3 kilograms
over 75 kilograms	4 kilograms

If numbers in the weight grouping do not allow for the draw format listed, a smaller size format may be substituted (eg. round robin in place of a bracket).

Cadets Juveniles, Juniors, and Seniors will wrestle under the weight classes as provided for in the Wrestling Canada Lutte (WCL) annual rules and regulations. In the Juvenile division, an additional 'super-heavyweight' category may be added for Provincial events only, but this weight class will not qualify the athlete for funding to the Nationals since there is no such weight class nationally.

Cadets, Juveniles, Juniors, and Seniors will wrestle in weight categories with a draw format up to a maximum of a 32 man double elimination bracket draw. If there are more than 32 at a given weight class, the class will be split in two and two champions declared.

Team Scoring at Provincial Championships

For the following events:

Ontario Novice & Kids Girls
 Ontario Novice & Kids Boys
 Ontario Bantam Boys
 Ontario Bantam Girls
 Ontario Cadet Girls
 Ontario Cadet Boys
 Ontario Juvenile Boys
 Ontario Juvenile Girls
 Ontario Junior Women
 Ontario Junior Men
 Ontario Junior Greco (Men)
 Ontario Senior Greco (Men)
 Ontario Senior Men's Freestyle
 Ontario Senior Women's Freestyle

Athletes may compete at Provincial Championships **only** for the club with which they are registered with the OAWA for membership purposes. In all cases of disagreement, the OAWA membership registrar will be asked to verify which club the athlete is registered with as a member. Athletes registering with the OAWA will remain listed as a member of the club with which they register originally. Should they relocate or wish to change club affiliation, they must obtain the (written) permission of their original club.

See the OAWA Athlete transfer policy for more detail

Follow the Team Scoring Criteria as per the WCL Rulebook, with the exception that the team score not be 'discounted' for less than six athletes in a given weight class. Specifically:

Placing	Team Score
1 st	10 pts. (regardless of # of athletes in the weight class)
2 nd	7
3 rd	5
4 th	3
5 th	2
6 th	1

Clubs may count one wrestler per weight class.

Seeding Criteria for Provincial Championships:

Process:

1. Seed a maximum of eight wrestlers per weight class.
2. Go down the seed criteria until the maximum number of seeds have been identified.
3. If the criteria is exhausted before eight seeds are identified, seed less than eight

Cadet:

1. Defending Provincial Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
2. Defending National Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
3. Defending Provincial Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
4. Defending National Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
5. Regional Champions from most recent Regional Championships:
 - Central Eastern Ontario
 - Central Western Ontario
 - South Western Ontario
 - North Eastern Ontario
 - Eastern Ontario
 - North Western Ontario

Juvenile

1. Defending Provincial Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
2. Defending National Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
3. Defending Provincial Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
4. Defending National Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
5. Defending Provincial Cadet Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
6. Defending National Cadet Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
7. Defending Provincial Cadet Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
8. Defending National Cadet Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
9. Regional Champions from most recent Regional Championships (if held):
 - Central Eastern Ontario
 - Central Western Ontario
 - South Western Ontario
 - North Eastern Ontario
 - Eastern Ontario
 - North Western Ontario

Junior:

1. Defending Provincial Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
2. Defending National Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
3. Defending Provincial Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
4. Defending National Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
5. Defending Provincial Juvenile Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
6. Defending National Juvenile Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
7. Defending Provincial Juvenile Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
8. Defending National Juvenile Championship silver medallist from previous year (any weight class – if more than 1, rank in order by weight they were silver medallist at).
9. Regional Champions from most recent Regional Championships (if held):
 - Central Eastern Ontario
 - Central Western Ontario
 - South Western Ontario
 - North Eastern Ontario
 - Eastern Ontario
 - North Western Ontario

Senior:

1. Defending Provincial Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
2. Defending National Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
3. Defending Provincial Championship silver medalist from previous year (any weight class – if more than 1, rank in order by weight they were silver medalist at).
4. Defending National Championship silver medalist from previous year (any weight class – if more than 1, rank in order by weight they were silver medalist at).
5. Defending Provincial Junior Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
6. Defending National Junior Champion from previous year (any weight class – if more than 1, rank in order by weight they were Champion at).
7. Defending Provincial Junior Championship silver medalist from previous year (any weight class – if more than 1, rank in order by weight they were silver medalist at).
8. Defending National Junior Championship silver medalist from previous year (any weight class – if more than 1, rank in order by weight they were silver medalist at).

Travel to National Championships and other events:

Participation in the National Championships is a privilege open to all members of the O.A.W.A. who are members in good standing at the time of the event. Some limitations as to participation apply as outlined below.

Coaches/Athletes participating in any National Championships outside Ontario will do so in one of two ways:

1. All Coaches and Athletes attending National Championships will make their own travel arrangements.
2. Attend the event as part of the Provincial Team. These members will pay the fees as set by the O.A.W.A. for this participation which will include accommodation costs, entry fees, etc. and may include the cost of a team uniform if deemed appropriate.
3. Members may opt attend the event independent of the Provincial Team. Independent athletes must still be registered members of the O.A.W.A. and they or their coach must:
 - Pay a Sanction Fee (for athletes only) as set by the Association for this participation. This Sanction fee is intended to cover the cost to the O.A.W.A. of this athlete participating in the Nationals, including the cost for having the appropriate number of officials present, having a team manager(s), sending a Team Therapist, and so on. The independent athlete may access any and all of the services for which their sanction fee is provided.
 - Notify the Association that they intend to participate in the Nationals in time for the Association to notify Wrestling Canada Lutte. This notice date is to be set annually by the Association and communicated to the members.
 - be responsible for all other aspects of their participation in the Nationals, including travel and accommodations arrangements, payment of entry fees, etc.
 - abide by all other rules for Ontario participants at the Nationals as set by the Association.

Coaches, Officials, Athletes, and others are responsible for their own expenses while at the Nationals, including food, etc. **In particular, the O.A.W.A. will not be responsible for the cost of any protests filed by coaches/others at the Nationals.** Clubs are responsible for paying any such fees.

Costs for athletes attending National Championships (as part of a Provincial Team package as outlined above) will be based upon their placing at the Provincial Championships in their weight class, unless otherwise directed by the Technical Committee and ratified by both the Executive Committee and Board of Directors.

Travel to National Championship and other events (continued):

Officials participating in the National Championships will be determined by negotiation between the O.A.W.A. and the Ontario Amateur Wrestling Officials' Association. The cost for the officials' travel to the Nationals will be determined as follows:

- For a number of officials pre-arranged between O.A.W.A. and O.A.W.O.A., the O.A.W.A. will cover the cost of travel and accommodations (paid out of the team travel budget).
- For any official over the agreed number travelling at the request of the OAWOA, the O.A.W.O.A. pays 100% of the cost.

The Officials' Association will establish a list of officials traveling to the various nationals ensuring that all National Requirements (see the WRESTLING CANADA. Policy Manual - National Championships Section) are met.

Any Senior athlete wishing to compete in the National Senior Championships must compete in the Ontario Senior Championships. Only the following exceptions will be allowed:

1. If the athlete is a College or University student and can show that he/she had an exam on the day of the event. Such proof should be submitted to the O.A.W.A. Vice-President Technical with a letter requesting the exception at least one week prior to the Ontario Senior Championships.
2. If the athlete can show that he/she was injured on the day of the event and unable to compete. A letter from a doctor or therapist currently treating the athlete must be submitted (at or prior to the Ontario Senior Championships) to the O.A.W.A. Vice-President Technical to be granted this exception.
3. Exceptions for other purposes may be considered by the O.A.W.A. Vice-President Technical. A letter outlining the request should be submitted to the O.A.W.A. Vice-President Technical at least one week prior to the Ontario Senior Championships.

For other age classes, participation in the Provincial Championships to qualify to compete at the Nationals is recommended but not required.

Once at the National Championships, all members (athletes, coaches, officials) are expected to follow both the guidelines of Wrestling Canada Lutte and those of the O.A.W.A., including the O.A.W.A. Code of Conduct for Members. Failure to do so may result in Disciplinary action under the OAWA Code of Conduct.

Note:

For travel to International events, guidelines for the team's Travel and other arrangements will be determined as required. For all travel out of the country managed by OAWA, the Association will require participants to show they are covered by Blue Cross or like medical insurance. Participants without such coverage can obtain coverage through the OAWA but must provide adequate notice of need (suggested a week to 10 days). Participants will pay OAWA the cost of this coverage.