

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON January 14, 2020 AT 4:00PM**

Members Present: Carl Annese, Harold Stalker, Vin Karl, Gregory Gaeta, Mike Parson, Mark Mojave, Shawn Weiman

Also Present: Rob Esche, Mike Potrzeba, Rick Redmond

Excused: Joanne Gerace

Authority Business:

Carl calls the meeting to order at 4:02 PM

The minutes of the November 13, 2019 meeting were reviewed. Vin Karl made a motion to accept the minutes. Shawn Weiman seconded. All were in favor.

The following vouchers were distributed for approval:

Mike Potrzeba recommended Dermody, Burke & Brown as future auditor. He will research rates.

3 quotes were requested (Scalzo, IOA, Adk Insurance), 2 were received (Scalzo, IOA). Insurance committee recommends remaining with Scalzo for 2020. Mike Potrzeba uploaded insurance policy quotes on the Authority's drive. Mike Parsons made a motion to accept the committee's recommendation. Harold Stalker seconded. All were in favor.

Mike Potrzeba briefed the Authority on upcoming events at the Adirondack Bank Center.

- ESports Event 2/7/2020
- Globetrotters 2/20/2020
- Brewtica Event 4/4/2020
- Wine & Chocolate Event 4/25/2020
- College Graduations (MVCC/UC) 5/2020
- Toby Keith Concert 6/4/2020
- High School Graduations (Whitesboro/Proctor) 6/2020

Rob made the board aware of the Auditorium Drive traffic change being made by the NYS DOT. The board had an open discussion on the issue. Rob recommends Paul Romano, Carl Annese and himself meet with previous traffic study company at a separate time to discuss this issue in order to make a recommendation to the board.

Carl made the board aware of the impact NEXUS is having on himself and Rob. Carl is making a recommendation on hiring Bob Bulman full-time as a consultant to assist with Nexus and other tasks related to the Auditorium Authority. A copy of Bob Bulman's consultation proposal was

provided for review. Mark Mojave made a motion to enter into this agreement with Bob Bulman for the period of 1/1/2020 – 12/31/2020. Vin Karl seconded. All were in favor.

Shawn made a motion to go into executive session at 4:56 PM, seconded by Paul Romano. All were in favor.

Vin Karl made a motion to come out of executive session at 5:58 PM, seconded by Paul Romano. All were in favor.

Mike and Rick informed the board of the LED lighting upgrade proposal received on 12/30/2019 from Right Light Energy Services, LLC. This proposal is to upgrade all existing non-LED light fixtures in the existing Auditorium to LED fixtures. A written proposal was provided that outlines our current lighting energy usage and cost associated, projected lighting energy usage and cost associated, a listing of fixtures being installed (684 total), and the financing available that Right Light Energy Services, LLC recommended. Paul Romano made a motion to approve this proposal and apply for funding. Vin Karl seconded. All were in favor.

Carl discussed the next board meeting is scheduled for Wednesday February 12, 2020 at 4:30 PM.

A motion to adjourn the meeting was made by Vin Karl at 6:15 PM, seconded by Harold Stalker, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON FEBRUARY 12, 2020 AT 4:30PM**

Members Present: Carl Annese, Vin Karl, Gregory Gaeta, Mike Parson, Mark Mojave, Shawn Weiman, Harold Stalker & Paul Romano

Also Present: Rob Esche, Mike Potrzeba, Rick Redmond & Luann Horton-Murad

Excused: Joanne Gerace

Authority Business:

Carl calls the meeting to order at 4:33 PM

The following vouchers were distributed for approval:

Bank of Utica	\$ 6,542.46
Excelsior Sports Group	\$ 4,000.00

Mike Parsons makes a motion to open a checking account at M&T Bank, Shaun Weiman seconds, all in favor

Mike Parsons makes a motion to open a line of credit at M&T Bank in the amount of \$50,000.00 to secure the Letter of Credit, Shaun Weiman seconds, all in favor

Harold Stalker makes a motion to sign the letter of credit with M&T Bank in the amount of \$49,534.00 with an expiration date of 9/30/2023, Vin Karl second, all in favor

Luann briefed the Authority on upcoming events at the Adirondack Bank Center.

- Brewtica Event 4/4/2020
- Wine & Chocolate Event 4/25/2020
- UCP Employee Dinner 5/20/2020
- MVHS Employee Dinner 5/21/2020
- College Graduations (MVCC/UC) 5/2020
- High School Graduations (Whitesboro/Proctor) 6/2020
- Erie Canal Half Marathon
- Globetrotters 2/20/2020
- Toby Keith Concert 6/4/2020
- Ride for missing children 6/5/2020
- WWE 6/6/2020

Carl & Rob update the board on the progress of NEXUS, including the status of the final design status. The design build team should be scheduling a time in the next few weeks to go over fixtures and finishes. Rob also updated the board on the status of the funding with ESD, Oneida

County and the Authority, with follow up meetings scheduled with the county attorney, authority attorney and bond attorney on Thursday February 13, 2020. Rick updates the board that 39 piles have been drove into the NEXUS site in the past two days, with approximant 500 piles still left.

A motion to adjourn the meeting was made by Vin Karl at 5:51 PM, seconded by Harold Stalker, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON March 12, 2020 AT 4:00PM**

Members Present: Carl Annese, Vin Karl, Gregory Gaeta, Mike Parson, Mark Mojave, Shawn Weiman, Joanne Gerace, Harold Stalker, Paul Romano

Also Present: Luann Horton-Murad, Rob Esche, Mike Potrzeba, Rick Redmond, Kevin Martin

Excused: N/A

Authority Business:

Carl Annese calls the meeting to order at 4:04 PM

Carl Annese led discussion on the Nexus Site back taxes owed to the City of Utica. Rob Esche and Kevin Martin provided the background. Kevin Martin provided his recommendation on payment.

Rob Esche and Paul Romano led discussion on the Washington Courts property lease and the board's relationship with the City of Utica on this property. Kevin Martin provided his input and recommendations. The board will follow-up with the City of Utica on the lease agreement that was planned.

The following vouchers were distributed for approval:

City of Utica	\$42,091.11
MVWA	\$124.46
Bank of Utica	\$6,869.58

Luann Horton-Murad briefed the Authority on upcoming events at the Adirondack Bank Center.

- NCAA DIV III Utica College Men's Hockey Game 3/21/2020 ~ TBD
- Brewtica Event 4/4/2020 ~ CANCELLED
- Wine & Chocolate Event 4/25/2020 ~ TBD
- College Graduations (MVCC/UC) 5/2020 ~ TBD
- UCP Dinner Event 5/20/2020 ~ TBD
- Toby Keith Concert 6/4/2020 ~ TBD
- High School Graduations (Whitesboro/Proctor) 6/2020 ~ TBD

Kevin Martin discussed naming rights for Nexus. The same bid format used for the Auditorium will be utilized for Nexus. The Authority will publish the formal request for bid package in the immediate future. Carl Annese and Rob Esche provided background on the naming rights process.

Carl Annese explained to the board how the facility previously hosted banquets and is recommending that the authority purchase tableware and flatware to support these events. Luann

Horton-Murad provided three quote proposals to the board on the purchase of banquet supplies at the quantity of 1,250 each, allowing the building to host future dinner-type events without having to rent all the banquet supplies. Quotes were received from Webstaurant, Maines and Flihans. There is currently a 1,000-person dinner event scheduled on 5/20/2020. Carl Annese recommended a per-plate cap fee for these types of events to generate revenue to assist in paying for this equipment. Joanne Gerace made a motion to approve these purchases through Maines, seconded by Shawn Weiman. All were in favor. Kevin Martin recommends an addendum to the current contract between the Authority and MVG to reflect the additional cap fee for non-ticketed events.

Shawn Weiman made a motion to go into executive session at 5:24 PM, seconded by Paul Romano. All were in favor.

Greg Gaeta made a motion to come out of executive session at 6:18 PM, seconded by Paul Romano. All were in favor.

A motion to adjourn the meeting was made by Paul Romano at 6:19 PM, seconded by Greg Gaeta, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON JULY 15, 2020 AT 4:00PM**

Members Present: Carl Annese, Vin Karl, Gregory Gaeta, Mark Mojave, Harold Stalker & Paul Romano

Also Present: Mike Potrzeba & Kevin Martin

Excused: Mike Parsons, Joanne Gerace & Shawn Weiman

Authority Business:

Carl calls the meeting to order at 4:06 PM

The following vouchers were distributed for approval:

Fetech	\$ 3,500.00
Bank of Utica	\$ 7,196.70
Excelsior Sports Group	\$ 2,000.00

Harold makes a motion to go into executive session at 4:34 PM, Vin seconds the motion, all in favor.

Vin makes a motion to go out of executive session at 5:32 PM, Paul seconds the motion, all in favor.

Greg makes a motion to authorize Kevin Martin to negotiate with Hueber-Breuer for appropriate modifications to the contract due to COVID implications, Vin second the motion, all in favor.

A motion to adjourn the meeting was made by Vin Karl at 5:51 PM, seconded by Harold Stalker, all in favor.

**MINUTES OF THE EMERGENCY MEETING OF THE UPPER MOHAWK VALLEY
MEMORIAL AUDITORIUM AUTHORITY HELD ON AUGUST 10, 2020 AT 4:30PM**

Members Present: Carl Annese, Vin Karl, Gregory Gaeta, Mark Mojave, Harold Stalker, Shawn Weiman, Joanne Gerace & Paul Romano

Also Present: Mike Potrzeba, Robert Esche & Kevin Martin

Excused: Mike Parsons

Authority Business:

Carl calls the meeting to order at 4:38 PM

Mark makes a motion to go into executive session at 4:39 PM, Joanne seconds the motion, all in favor.

Vin makes a motion to go out of executive session at 6:13 PM, Paul seconds the motion, all in favor.

A motion to adjourn the meeting was made by Vin Karl at 6:15 PM, seconded by Harold Stalker, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON AUGUST 12, 2020 AT 4:00PM**

Members Present: Carl Annese, Vin Karl, Gregory Gaeta, Mark Mojave, Mike Parsons & Paul Romano

Also Present: Mike Potrzeba & Kevin Martin

Excused: Harold Stalker, Shawn Weiman & Joanne Gerace

Authority Business:

Carl calls the meeting to order at 4:02 PM

Mark makes a motion to go into executive session at 4:03 PM, Mike seconds the motion, all in favor.

Vin makes a motion to go out of executive session at 5:19 PM, Paul seconds the motion, all in favor.

Carl makes a motion to approve the following vouchers, Paul seconds the motion, all in favor.

Bank of Utica	\$6,542.46
Excelsior Sports	\$2,000.00

A motion to adjourn the meeting was made by Mark at 5:33 PM, seconded by Mark, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON SEPTEMBER 2, 2020 AT 4:00PM**

Members Present: Carl Annese, Vin Karl, Harold Stalker, Gregory Gaeta, Mark Mojave, Mike Parsons, Shawn Weiman & Paul Romano

Also Present: Robert Esche, Mike Potrzeba & Kevin Martin

Excused: Joanne Gerace

Authority Business:

Carl calls the meeting to order at 4:04 PM

Kevin discusses the current progress of the Cushman-Wakefield contract to secure financing for the Nexus Center, along with other sources of potential funding.

Mark makes a motion to go into executive session at 4:21 PM, Mike seconds the motion, all in favor.

Vin makes a motion to go out of executive session at 5:19 PM, Paul seconds the motion, all in favor.

Carl makes a motion to extend the note with Bank of Utica set to expire on 9/12/20 in the amount of \$32,301.88, Mark seconds the motion, all in favor.

Carl makes a motion to approve the following vouchers, Mark seconds the motion, all in favor.

Bank of Utica	\$6,542.46
Excelsior Sports	\$2,000.00
Depository Trust	\$30,600.00

A motion to adjourn the meeting was made by Mark at 5:53 PM, seconded by Harold, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON SEPTEMBER 9, 2020 AT 4:00PM**

Members Present: Carl Annese, Vin Karl, Harold Stalker, Gregory Gaeta, Mike Parsons, Joanne Gerace, Paul Romano & Mark Mojave (via Phone)

Also Present: Robert Esche, Mike Potrzeba & Kevin Martin

Excused: Shawn Weiman

Authority Business:

Carl calls the meeting to order at 4:06 PM

Kevin discusses the current progress of negotiations to secure bond financing for the Nexus Center, along with the discussions on 9/8/20 with Oneida County Attorney. Kevin has requested a meeting to occur on 9/14/20 with Oneida County.

Vin makes a motion to go into executive session at 4:21 PM, Mike seconds the motion, all in favor.

Harold makes a motion to go out of executive session at 5:19 PM, Paul seconds the motion, all in favor.

A motion to adjourn the meeting was made by Gregory at 5:30 PM, seconded by Harold, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON OCTOBER 14, 2020 AT 4:00PM**

Members Present: Carl Annese, Vin Karl, Harold Stalker, Gregory Gaeta, Mike Parsons, Joanne Gerace, Mark Mojave, Shawn Weiman

Also Present: Robert Esche & Mike Potrzeba

Excused: Paul Romano & Joanne Gerace

Authority Business:

Carl calls the meeting to order at 4:06 PM

Shawn makes a motion to approve the minutes from 9/2/2020 and 9/9/2020, Mike Parsons seconds, all in favor

The following vouchers were presented for approval

Bank of Utica	\$6,542.46
Excelsior Sports Group	\$2,000.00
Deland Public Finance	\$3,872.16

Mike presents the proposal for fixed electrical pricing for 1/1/2020 – 12/31/2020 and recommends the 12-month proposal from Direct Energy at \$0.04121, Carl Annese makes the motion to accept the 12-month proposal from Direct Energy at \$0.04121, Mike Parsons seconds, all in favor

The Insurance Committee presents the RFP for insurance services for 1/1/2020 – 12/31/2020. No discussion. Shawn makes a motion to approve the RFP for insurance service, Harold seconds, all in favor,

Discussion on the progress of the 2019 Annual Audit, audit would normally be completed by now but was delayed due to COVID-19.

Carl discusses progress with Cushman-Wakefield on private financing for the NEXUS Center, the discussions are not leading anywhere without a government guarantee and is much more expensive than the bonding rates (between 12%-15% annual interest rate).

Vin makes a motion to go into executive session at 4:34 PM, Mike seconds the motion, all in favor.

Harold makes a motion to go out of executive session at 5:19 PM, Shawn seconds the motion, all in favor.

A motion to adjourn the meeting was made by Gregory at 5:30 PM, seconded by Harold, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON DECEMBER 16, 2020 AT 4:00PM VIA
CONFERENCE CALL**

Members Present: Carl Annese, Paul Romano, Vin Karl, Harold Stalker, Gregory Gaeta, Mike Parsons, Mark Mojave & Shawn Weiman

Also Present: Mike Potrzeba

Excused: Joanne Gerace

Authority Business:

Carl calls the meeting to order at 4:09 PM

Mark makes a motion to approve the minutes from 10/14/2020, Harold seconds, all in favor

The following vouchers were presented for approval, Mark makes a motion to approve the following vouchers, Mike second. All in favor

Bank of Utica	\$6,869.59
Excelsior Sports Group	\$2,000.00
NYS DEC	\$110.00

Vin makes the motion to extend the Bank of Utica Note in the amount of \$32,301.88 for an additional 3 Months to March, 12, 2020, Mark Second, all in favor.

Carl updates the board on the status of NEXUS, informs the board that a proposal from Oneida County is in the mail and will be distributed to the board as soon as it arrives.

A motion to adjourn the meeting was made by Gregory at 5:07 PM, seconded by Harold, all in favor.