

FINAL VERSION

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY
MEMORIAL AUDITORIUM AUTHORITY HELD ON APRIL 10TH, 2019
AT 4:00 PM.**

Members Present: Carl Annese, Vin Karl, Mark Mojave, Jim Brock, Paul Romano, and Joanne Gerace

Also Present: Mike Potrzeba, Kevin Martin, and LuAnn Horton-Murad

Excused: Harold Stalker

Authority Business:

The minutes of the March 13th 2019 meeting were reviewed. Jim made a motion to accept the minutes.

Mike presented the Cap Fund attendance figures for the first quarter of 2019. Actual attendance was 100,188. Adjusting for \$3.00 for each suite attendee brought total Cap Fund revenue for Q1 to \$111,470.00. Ice rentals paid amounted to \$82,433.65.

Mike also presented four (4) vouchers for approval and payment: These were:

ChyronHego Corp	\$4,109.26
City Tax	\$5,866.51
Massoud Tree Farm	\$4,025.00
EV Roofing	\$ 337.75

Barone & Howard have submitted an invoice for their annual Audit Services in the amount of \$6400. A motion was made by Paul, seconded by Joanne to authorize payment of this invoice. All in favor.

Discussion continued from our last meeting concerning the Nexus project. It was felt by the board that we should try to proceed as far as we can without waiting for the state grant money to arrive.

Before anything else was said, Paul and Mark stated that they were recusing themselves from any further discussions or votes and needed the minutes to reflect same.

After the Owner's Project Requirements mentioned at the March meeting, it was determined that we needed to have Design Build Consultancy Services who would have the technical and communication skill to develop an RFQ (qualifications for contractors).

O'Brien & Gere has submitted a quotation of \$274,670 for this Consultancy Services package. It would be for our account at this time. However, it would be an eligible Project Reimbursable Expense since it is being incurred after the 8/31/18 start date for the state grant. Therefore a motion was made by Jim, seconded by Joanne to enter into this Design Build Consultancy Services contract with O'Brien & Gere. All were in favor, with two abstentions, as noted above.

A motion to adjourn was made by Vin at 4:50 pm, seconded by Paul, All in favor.