

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON March 12, 2020 AT 4:00PM**

Members Present: Carl Annese, Vin Karl, Gregory Gaeta, Mike Parson, Mark Mojave, Shawn Weiman, Joanne Gerace, Harold Stalker, Paul Romano

Also Present: Luann Horton-Murad, Rob Esche, Mike Potrzeba, Rick Redmond, Kevin Martin

Excused: N/A

Authority Business:

Carl Annese calls the meeting to order at 4:04 PM

Carl Annese led discussion on the Nexus Site back taxes owed to the City of Utica. Rob Esche and Kevin Martin provided the background. Kevin Martin provided his recommendation on payment.

Rob Esche and Paul Romano led discussion on the Washington Courts property lease and the board's relationship with the City of Utica on this property. Kevin Martin provided his input and recommendations. The board will follow-up with the City of Utica on the lease agreement that was planned.

The following vouchers were distributed for approval:

City of Utica	\$42,091.11
MVWA	\$124.46
Bank of Utica	\$6,869.58

Luann Horton-Murad briefed the Authority on upcoming events at the Adirondack Bank Center.

- NCAA DIV III Utica College Men's Hockey Game 3/21/2020 ~ TBD
- Brewtica Event 4/4/2020 ~ CANCELLED
- Wine & Chocolate Event 4/25/2020 ~ TBD
- College Graduations (MVCC/UC) 5/2020 ~ TBD
- UCP Dinner Event 5/20/2020 ~ TBD
- Toby Keith Concert 6/4/2020 ~ TBD
- High School Graduations (Whitesboro/Proctor) 6/2020 ~ TBD

Kevin Martin discussed naming rights for Nexus. The same bid format used for the Auditorium will be utilized for Nexus. The Authority will publish the formal request for bid package in the immediate future. Carl Annese and Rob Esche provided background on the naming rights process.

Carl Annese explained to the board how the facility previously hosted banquets and is recommending that the authority purchase tableware and flatware to support these events. Luann

Horton-Murad provided three quote proposals to the board on the purchase of banquet supplies at the quantity of 1,250 each, allowing the building to host future dinner-type events without having to rent all the banquet supplies. Quotes were received from Webstaurant, Maines and Flihans. There is currently a 1,000-person dinner event scheduled on 5/20/2020. Carl Annese recommended a per-plate cap fee for these types of events to generate revenue to assist in paying for this equipment. Joanne Gerace made a motion to approve these purchases through Maines, seconded by Shawn Weiman. All were in favor. Kevin Martin recommends an addendum to the current contract between the Authority and MVG to reflect the additional cap fee for non-ticketed events.

Shawn Weiman made a motion to go into executive session at 5:24 PM, seconded by Paul Romano. All were in favor.

Greg Gaeta made a motion to come out of executive session at 6:18 PM, seconded by Paul Romano. All were in favor.

A motion to adjourn the meeting was made by Paul Romano at 6:19 PM, seconded by Greg Gaeta, all in favor.