

FINAL VERSION

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY
MEMORIAL AUDITORIUM AUTHORITY HELD ON NOVEMBER 13RD,
2019 AT 4:00 PM.**

Members Present: Carl Annese, Harold Stalker, Vin Karl, Gregory Gaeta, Mark Mojave, Joanne Gerace, Shawn Weiman and Mike Parsons

Also Present: Mike Potrzeba, Robert Esche, Steve Eckler & Kevin Martin

Excused: Paul Romano

Authority Business:

Carl calls the meeting to order at 4:04 PM

The minutes of the October 23rd 2019 meeting were reviewed. Harold Stalker made a motion to accept the minutes. Vin Karl seconded. All were in favor.

The following vouchers were distributed for approval:

Resurfix	\$2,412.70
Bank of Utica	\$6,542.46
Nagravision SA	\$3,450.00
Seeler Engineering	\$6,751.00
Walters Equipment	\$4,716.21

Carl made the board aware that the contract with O'Brien & Gere to act as the NEXUS project owner's engineer has expired now that a Design/Build company has been selected. The board reviewed a proposal from O'Brien & Gere to continue in this capacity through the completion of the NEXUS project. Completion of the NEXUS project is defined as the Auditorium Authority receiving the NEXUS certificate of occupancy. Discussion was had on the scope of the proposal. Mike

Parson makes a motion to accept the O'Brien & Gere proposal for \$385,000.00, Vin Karl seconds. All in favor.

Gary Scalzo of Scalzo, Zogby & Wittig, Inc arrived at 4:25 PM to provide a summary of insurance review to the board based on the Authority's current insurance policy. A summary of insurance hand-out was provided to each member of the board. Discussion was had between board members and Gary Scalzo on the current policy and the future policy which will include the NEXUS Center. Gary's presentation and board discussion ended at 5:14 PM.

Carl made the board aware of the NEXUS switch gear approval process and the importance of this approval to keep the project on time. Kevin Martin provided his opinion and recommendation on the bidding rules process. Vin Karl made a motion to approve the direct hire of Usmail Electric to do this switch gear work, Joanne Gerace seconded, all in favor. The board asked Rob Esche for a better understanding of the importance of the switch gear being made through a direct hire. Discussion was had between Rob and the board on the compelling interest for this process to keep the entire project on its' planned timeline.

Carl made the board aware of the National Grid proposal for the NEXUS project switch gear work previously voted on. Kevin Martin will send the proposal to Oneida County for processing.

The board discussed the PMY NEXUS E-Sports contract that recently expired. The board will need to re-visit a new PMY contract once their services are needed again on Nexus E-Sports. This timeline will be identified once NEXUS construction begins.

The board discusses forming an insurance committee chaired by Mike Potrzeba. The committee will be responsible for reviewing all insurance requirements and making recommendations to the board. Greg Gaeta was selected as a member of the insurance committee. Mike will schedule all future committee meetings, the committee will make insurance recommendations to the board with an understanding that the current policy expires on December 31, 2019. The board continued discussion on their future insurance requirements.

The board discusses the status of the NEXUS project and the need for a future committee to make quick decisions to keep the project on time. A contract should be in place with Hueber-Breuer in the next week and work on the site should begin in the next 7-10 days. Further discussion was made on the funding for the NEXUS project.

Carl discussed the next board meeting is scheduled for Tuesday December 10, 2019.

A motion to adjourn was made by Harold Stalker at 6:01 pm, seconded by Greg Gaeta, all in favor.