

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON JANUARY 13, 2021 AT 4:00PM VIA
CONFERENCE CALL**

Members Present: Carl Annese, Joanne Gerace, Paul Romano, Vin Karl, Harold Stalker, Gregory Gaeta, Mike Parsons, Mark Mojave & Shawn Weiman

Also Present: Mike Potrzeba, Robert Esche & Kevin Martin

Excused:

Authority Business:

Carl calls the meeting to order at 4:08 PM

Rob discusses the potential for a vaccine hub for New York State located on the Authority's property

Harold made a motion to go into executive session at 4:19 PM, seconded by Paul. All in favor.

Kevin made a motion to come out of executive session at 5:02 PM, seconded by Mark. All in favor.

A motion to adjourn the meeting was made by Gregory at 5:07 PM, seconded by Harold, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON JANUARY 20, 2021 AT 4:00PM VIA
CONFERENCE CALL**

Members Present: Carl Annese, Joanne Gerace, Vin Karl, Harold Stalker, Gregory Gaeta, Mark Mojave &

Also Present: Mike Potrzeba & Kevin Martin

Excused: Paul Romano, Mike Parsons & Shawn Weiman

Authority Business:

Carl calls the meeting to order at 4:04 PM

Kevin updates the board on the progress in the last week. Kevin explains he has texted and emailed County Attorney Peter Rayhill to setup a meeting with no response. Discussion on ways to move forward with the county legislator.

Vin makes a motion to approve the minutes from December 16, 2020, Paul seconds, all in favor

Harold makes a motion to bind insurance coverage with Philadelphia Insurance for the period based on best value, Joanne seconds, all in favor

The following Vouchers were presented for approval

- Bank of Utica \$6,542.46
- Excelsior \$2,000.00

A motion to adjourn the meeting was made by Gregory at 5:07 PM, seconded by Harold, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON MARCH 17, 2021 AT 4:00PM**

Members Present: Carl Annese, Mike Parsons, Vin Karl, Mark Mojave, Shawn Weiman

Also Present: Kevin Martin

Excused: Paul Romano, Joanne Gerace, Harold Stalker & Gregory Gaeta

Authority Business:

Carl calls the meeting to order at 4:15 PM

Shawn made a motion to go into executive session at 4:19 PM, seconded by Vin. All in favor.

Vin made a motion to come out of executive session at 5:02 PM, seconded by Mark. All in favor.

Kevin explained that the Oneida County Board of Legislature passed a resolution that confirmed Oneida County will hire Venue Solutions to study the NEXUS numbers & compile a report by the end of March 2021 to see how our estimates will match up to the debt service needs. County Executive Picente also verbally committed to backing the bond.

A motion to adjourn the meeting was made by Vin at 5:20 PM, seconded by Mike, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON APRIL 14, 2021 AT 4:00PM**

Members Present: Carl Annese, Joanne Gerace, Mark Mojave, Paul Romano, Harold Stalker & Gregory Gaeta

Also Present: Kevin Martin & Mike Potrzeba

Excused: Mike Parsons, Vin Karl & Shawn Weiman

Authority Business:

Carl calls the meeting to order at 4:00 PM

Kevin disburses resolutions on NEXUS center bonding and resolution on qualifications on selecting a qualified underwriter for the bond. Discussion

Gregory makes a motion to approve the resolution for “Guidelines For Private and Public Sales of Authority Bonds on a Negotiated Basis Pursuant to Public Authorities Law Section 1945(4)” Harold seconds, All in favor.

Paul makes a motion to approve the resolution “Declaring Official Intent To Undertake And Finance NEXUS Center Project” Mark seconds, All in favor.

Harold makes a motion to authorize Echo Financial Partners, Bond, Schoeneck & King & Martin & Rayhill, P.C. to prepare the RFP for a Bond Issuer for the Nexus Project. Gregory seconds, All in favor.

Harold made a motion to go into executive session at 4:19 PM, seconded by Paul. All in favor.

Kevin made a motion to come out of executive session at 5:02 PM, seconded by Mark. All in favor.

A motion to adjourn the meeting was made by Vin at 5:20 PM, seconded by Joanne, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON MAY 19, 2021 AT 4:00PM**

Members Present: Carl Annese, Mark Mojave, Harold Stalker, Mike Parsons, Vin Karl & Gregory Gaeta

Also Present: Kevin Martin, Robert Esche, Mike Potrzeba & Kevin Connell (via Phone)

Excused: Joanne Gerace, Shawn Weiman & Paul Romano

Authority Business:

Carl calls the meeting to order at 4:05 PM

Kevin discusses the progress made on the 2021 RFP for Underwriting Services. Kevin Connell from Echo Financial Products, LLC discussed the three proposals received from RBC Bank, PNC Bank & Barclays Bank. Wells Fargo declined to submit to the RFP. Kevin Connell discusses the pros and cons of each bank from fee proposal.

Based on the responses from the FRP, Kevin Connell recommends using RBC Bank as the lead bank to run 80% of the bond, and PNC Bank to run 20% of the bond.

Harold makes a motion to authorize bond advisor Kevin Connell with Echo Financial Products, LLC and bond council Paul Reichel with Bond, Schoeneck, King, PC to enter into an agreement with RBC as the Senior Manager Underwriter with PNC bank as a potential Co-Manager for a bond underwriting project for the NEXUS Center. Mark Second, All in favor.

The following bills were presented for approval:

Bank of Utica (May)	\$6,542.46
Bank of Utica (June)	\$6,542.46

A motion to adjourn the meeting was made by Vin at 4:50 PM, seconded by Mark, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON JUNE 16, 2021 AT 4:00PM**

Members Present: Carl Annese, Mark Mojave, Harold Stalker, Paul Romano, Vin Karl & Gregory Gaeta

Also Present: Kevin Martin, Robert Esche & Mike Potrzeba

Excused: Joanne Gerace, Shawn Weiman & Mike Parsons

Authority Business:

Carl calls the meeting to order at 4:07 PM

Carl presents the quote for solar shades for the Horton Room for \$3,559.00 from The Added Touch Drapery Shop. The wood is drying out in the Horton Room due to the direct sunlight and lack of shades. Harold makes a motion to approve the quote, seconded by Paul. All in favor.

Rob presents the quote for DASH for the scheduling program for the NEXUS center. Discussion on the pros and cons of the system.

The following bills were presented for approval:

Bank of Utica (July)	\$6,542.46
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Mark makes a motion to extend the note with Bank of Utica in the amount of \$32,301.88 for an additional three months from 7/12/21 to 10/12/21. Seconded by Vin, all in favor.

Greg makes a motion to go into executive session at 4:32PM, Seconded by Mark. All in favor

Harold makes a motion to come out of executive session at 5:00PM, Seconded by Mark. All in favor.

A motion to adjourn the meeting was made by Vin at 4:50 PM, seconded by Mark. All in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON JULY 27, 2021 AT 6:00PM**

Members Present: Carl Annese, Mark Mojave, Harold Stalker, Mike Parsons, Vin Karl, Gregory Gaeta, Joanne Gerace, Shawn Weiman & Paul Romano

Also Present: Kevin Martin, Robert Esche & Mike Potrzeba

Excused:

Authority Business:

Carl calls the meeting to order at 6:02 PM

A motion was made by Joanne to go into executive session at 6:03 PM, seconded by Harold, all in favor

A motion was made by Shawn to go out of executive session at 8:47 PM, seconded by Mike, all in favor

A motion to adjourn the meeting was made by Vin at 4:50 PM, seconded by Mark, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON AUGUST 11, 2021 AT 4:00PM**

Members Present: Carl Annese, Mark Mojave, Mike Parsons, Vin Karl, Gregory Gaeta & Steve DiMeo & Mary Pratt

Also Present: Kevin Martin, Robert Esche & Mike Potrzeba

Excused: Paul Romano & Shawn Weiman

Authority Business:

Carl Annese calls the meeting to order at 4:10 PM.

A motion was made by Mike Parsons to approve the minutes of 7/27/2021, seconded by Greg Gaeta, all in favor.

Mark Mojave motion to approve the Bank of Utica payment for \$6,542.46, Vin Karl seconds, all in favor.

Rob Esche updates the authority on the events of July (Toby Keith concert), looking to host another concert in December after the Comets, UCFC & Utica College season kicks off. Training camp for the Utica Comets begins on September 28.

Mike Parsons makes a motion to go into executive session at 4:23 PM, Mark Mojave seconds, all in favor.

Mike Parsons makes a motion to come out of executive session at 6:53 PM, Mark Mojave seconds, all in favor.

Steve DiMeo makes a motion to approve the attached resolution in relation to the Nexus Center, Mark Mojave seconds, Mary Pratt recuses herself, all in favor.

A motion to adjourn the meeting was made by Mike Parsons at 7:17 PM, seconded by Mark Mojave, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON SEPTEMBER 08, 2021 AT 4:00PM**

Members Present: Carl Annese, Shawn Weiman, Mark Mojave, Mike Parsons, Vin Karl, Steve DiMeo & Mary Austin Pratt

Also Present: Kevin Martin, Robert Esche & Mike Potrzeba

Excused: Paul Romano & Gregory Gaeta

Authority Business:

Carl Annese calls the meeting to order at 4:10 PM.

A motion was made by Mike Parsons to approve the minutes of 8/11/2021, seconded by Shawn Weiman, all in favor.

Vin Karl makes a motion to approve the Bank of Utica payment for \$6,869.58, Shawn Weiman seconds, all in favor.

Vin Karl makes a motion to approve the 2019 Audited Financial Statements, Mark Mojave seconds, all in favor.

Carl discusses that with Joanne Gerace no longer on the board, the Authority is without a board secretary. Mike Parsons makes a motion to appoint Gregory Gaeta as secretary, Vin Karl seconds, all in favor.

Mike Potrzeba presents the Insurance RFP for 2022 to the board. Discussion on the proposal

Steve Dimeo makes a motion to go into executive session at 4:23 PM, Shawn Weiman seconds, all in favor.

Mike Parsons makes a motion to come out of executive session at 6:53 PM, Mark Mojave seconds, all in favor.

Cameras & Software – Rob Esche presents two purchase orders and one invoice for approval for NEXUS allowance items. Teradek Purchase Order 1035 for \$16,626.69, ChyronHego Purchase Order 1036 & ChyronHego Invoice for \$16,626.69. Vin Karl makes motion, Steve Dimeo second, all in favor

Vin Karl motion to approve the Teradek payment for \$16,626.46, Steve Dimeo seconds, all in favor.

Special Meeting Scheduled for Wednesday September 15, 2021 @ 5:00PM

A motion to adjourn the meeting was made by Mike Parsons at 7:17 PM, seconded by Mark Mojave, all in favor.

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON SEPTEMBER 15, 2021 AT 4:00PM**

Members Present: Carl Annese, Gregory Gaeta , Mark Mojave, Mike Parsons, Vin Karl, Steve DiMeo & Mary Austin Pratt

Also Present: Kevin Martin & Mike Potrzeba

Excused: Paul Romano & Shawn Weiman

Authority Business:

Carl Annese calls the meeting to order at 5:04 PM.

Mike Parsons makes a motion to go into executive session at 5:06 PM to discuss contracts, Mark Mojave seconds, all in favor.

Mark Mojave makes a motion to come out of executive session at 5:21 PM, Mary Austin Pratt seconds, all in favor.

Steve Dimeo makes a motion to approve the Resolution Authorizing The Issuance And Sale Of The Authority's Revenue Bonds (Nexus Center Project), Series 2021 In An Aggregate Principal Amount Not To Exceed \$35M and the execution of related documents. Mark Mojave, all in favor.

A motion to adjourn the meeting was made by Gregory Gaeta at 5:25 PM, seconded by Mark Mojave, all in favor

**MINUTES OF THE MEETING OF THE UPPER MOHAWK VALLEY MEMORIAL
AUDITORIUM AUTHORITY HELD ON OCTOBER 13, 2021 AT 4:00PM**

Members Present: Carl Annese, Gregory Gaeta, Mark Mojave, Vin Karl, Mary Austin Pratt, Paul Romano, Steve DiMeo & Shawn Weiman

Also Present: Kevin Martin, Rob Esche, Rick Redmond & Mike Potrzeba

Excused: Mike Parsons

Authority Business:

Carl Annese calls the meeting to order at 5:04 PM.

Shawn makes a motion to approve the minutes from 9/8/21 & 9/15/21, Mark seconds, all in favor

Mike passes out the following payment vouchers for approval:

• CED Baldwin Hall	\$38,411.00
• Fetech	\$1,500.00
• Fetech	\$3,000.00
• Gaetano Construction	\$37,500.00
• The Pike Company	\$12,500.00
• National Grid	\$60,299.35
• National Grid	\$2,083.85
• O'Brien & Gere	\$129,277.24
• O'Brien & Gere	\$57,399.01
• O'Brien & Gere	\$13,681.40
• O'Brien & Gere	\$20,658.50
• O'Brien & Gere	\$2,145.00
• Nationwide Insurance	\$28,173.00
• Usmail Electric	\$39,144.80
• Usmail Electric	\$31,705.25
• Usmail Electric	\$24,957.60
• ChyronHego	\$41,244.83
• Bank of Utica	\$6,542.46

Rob updates the board on the restart of NEXUS, anticipates once the bonds close and the contractors are paid that construction should restart in November or early December. Kevin speaks about the process of the bond sale and that all the paperwork has been signed off on for the closing on October 18th. Discussion on the project and step going forward

Carl discusses the editorial sent about the naming rights of the building and the tour that Carl provided to the author of the editorial. Rob discusses the plans for Veterans Day this year, with

the Comets playing a game at 3:00PM that day. Rick discusses the addition of flag poles, and flags for the plaza in addition to the other events for the date, along with the completion of the brick wall inside the building on the inner concourse.

Mary discusses the vaccination plan for the building, current guidelines for buildings under 5,000 attendees is non-vaccinated patrons are required to wear a mask, along with kids under the age of 11. There are no requirements for patrons who are fully vaccinated. The authority will monitor the situation and will speak again about it at the next meeting.

A motion to adjourn the meeting was made by Greg at 5:57 PM, seconded by Vin, all in favor