



**PACIFIC NORTHWEST JUNIOR “B” LACROSSE LEAGUE  
(PNWJLL)**

***Constitution and By-Laws***

PNWJLL Ratification: March 1<sup>st</sup>, 2020

*Ratified by BCLA Executive: March 31, 2020*

# PNWJLL ASSOCIATION 2020-2021 Constitution and By-Laws

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PNWJLL  
CONSTITUTION

1. The name of the Society is:  
PACIFIC NORTHWEST JUNIOR LACROSSE LEAGUE
2. The purposes of the Society are:
  - a. To administer the PNWJLL;
  - b. To ensure the game of lacrosse played by participants and members of the PNWJLL is played in accordance with the playing and registration rules as laid down by the PNWJLL, the British Columbia Lacrosse Association (BCLA) and the Canadian Lacrosse Association (CLA);
  - c. To promote, foster and govern the game of box lacrosse for the players seventeen to twenty-one; and
  - d. To provide coaching, instruction, certification and to encourage fair play and sportsmanship.

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## **PNWJLL BYLAWS**

### **SECTION 1: Board of Governors**

1. The PNWJLL Board of Governors will be comprised of a representative from each member team from Tier 2.
2. Each Governor or his/her Alternate will carry one vote.
3. At the Annual PNWJLL League meeting; the Board of Governors shall vote in an Executive which will consist of a Commissioner, Secretary, Treasurer, Scheduler, Statistician/Webmaster. These positions; along with the Board of Governors will oversee the operations of the PNWJLL League. If positions are left vacant at the Annual PNWJLL League meeting, the Board shall be empowered to recruit and appoint persons to the vacant positions.

### **SECTION 2: EXECUTIVE OFFICERS**

1. Commissioner
  - a. The position of Commissioner shall be elected at the Annual PNWJLL meeting (every 2 even years) by a majority vote of the members. The Commissioner will administer the league as per the Operating Policy of the BCLA and PNWJLL League Agreement. He/she will chair all meetings of the PNWJLL. The Commissioner will have a vote only to break a tie;
  - b. The Commissioner will determine penalties for infractions as per disciplinary guidelines, examine the data of score sheets for accuracy and conformance with league standards including, but not limited to player/coach eligibility, penalties and/or statistics. He will advise all teams within 24 hours upon discipline, transactions, trades and releases within the PNWJLL. If financial considerations are made; the amount will be withheld publicly;
  - c. To ensure that all players are properly registered before appearing in any game, either exhibition or league play, and that all teams are properly registered with the BCLA according to the Constitution and By-Laws of the BCLA;
  - d. Ensure that a copy of this agreement is provided to each member of the PNWJLL;
  - e. Shall represent the PNWJLL in all discussions with the British Columbia Lacrosse Officials Association (BCLOA), and be responsible for negotiating any fee structure or grievance between the BCLOA and this PNWJLL outside of the BCLA General Operating Policy;

- f. Represent their league at all meetings with the Senior Directorate of the BCLA and carry their League vote;
  - g. Assist in the preparation of the schedule for the PNWJLL, as well as the league playoff schedule, in conjunction with the league scheduler; and
  - h. Ensures that all coaching forms and fees have been forwarded to the BCLA office by their deadlines by all member teams.
2. Secretary
- a. The position of Secretary shall be elected at the Annual PNWJLL meeting by a majority vote of the members;
  - b. He/she will assist in the distribution of correspondence to all member clubs. Meeting reminders and agenda item requests will be sent out 7 days prior to the next meeting;
  - c. He/she will provide the board with a copy of previous meeting minutes within 7 days of the previous meeting taking place; to assist with the distribution of league information and action items; and
  - d. The secretary will not carry a vote.
3. Treasurer
- a. The position of Treasurer shall be elected at the Annual PNWJLL meeting by a majority vote of the members;
  - b. The Treasurer will keep records of all financial matters regarding the PNWJLL, including league fees, budgets, BCLA team and insurance fees, Provincial fees and all fines, etc;
  - c. He/she will present a detailed financial statement at the Annual PNWJLL meeting and monthly accounts/records at each monthly meeting;
  - d. The Treasurer shall prepare and file with the Commissioner, any applications regarding gaming funding; and
  - e. The treasurer will not carry a vote.

#### 4. Statistician/Webmaster

- a. The position of Statistician/Webmaster shall be elected at the Annual PNWJLL meeting by a majority vote of the members;
- b. The Statistician/Webmaster will be responsible for maintaining league statistics, standings, league awards, trophies and personal recognition in conjunction with the Commissioner;
- c. He/she will publish and edit all PNWJLL media work for release on all league forums (league website and other social media);
- d. The webmaster will set up a profile for all league teams and the Commissioner upon receipt of this information;
- e. Train or provide a refresher for online scorekeepers;
  - i. If a team has multiple online scorekeepers; they will be trained together
- f. The Statistician / Webmaster will not carry a vote.

#### 5. Scheduler

- a. The position of Scheduler shall be elected at the Annual PNWJLL meeting by a majority vote of the members;
- b. The Scheduler will be responsible for preparing league and playoff schedules for the PNWJLL;
- c. The scheduler will attempt to balance the schedule (playing all opponents, then repeating); and allow for each team to play games up until the end of the league schedule; and
- d. The Scheduler will not carry a vote.

#### 6. Game Commissioners

A Game Commissioner may be utilized to attend games and represent the League Commissioner if he/she cannot attend a scheduled game. They will ensure all game sheets and reports are given to the Commissioner within 24 hours. Teams to submit names of qualified personnel, by 15 March, for the Executive to approve.

## 7. Gaming Director

- a. The position of Gaming Director shall be appointed at the Annual PNWJLL meeting by a majority vote of the members;
- b. The Gaming Director will be responsible for preparing and reporting on the PNWJLL Gaming Application;
- c. The Gaming Director will only need attend meetings when required; and
- d. The Gaming Director will not carry a vote

## **SECTION 3: MEETINGS**

### 1. Annual General Meeting:

- a. The PNWJLL must have its' AGM no later than November 30<sup>th</sup>;
- b. Notification will be given to the Membership sixty-days (60) days in advance of the AGM. A copy or a link to the League Agreement will accompany said notification along with a PNWJLL League Agreement Proposed Changes form;
- c. All proposed changes must be submitted thirty (30) days in advance of the AGM;
- d. All proposed changes will be circulated fifteen (15) days in advance of the AGM; and
- e. All Executive and Membership reports to be submitted seven (7) days in advance of the AGM.

### 2. Regular Meeting

- a. Regular meetings of the league shall be held at the time and place, that the Executive Committee decide;
- b. Every regular meeting, other than an annual general meeting, is an extraordinary general meeting;



- c. Notice of a general meeting shall specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business; and
  - d. The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
3. Special General Meeting:

Special Meetings of the Society may be called by the Chairman at any time during the year or by a majority vote of the Board Members with not less than 14 days' notice in writing given to all Members.

#### **SECTION 4: MEMBERSHIP**

1. Membership is open to all and any clubs or organizations on Vancouver Island that are registered with the BCLA and who, at the time of application are in good standing.
2. To ensure that all BCLA fees are paid to them as scheduled by the BCLA. Each PNWJLL team will submit its BCLA Team Registration form to the League Secretary by December 1st each year. All BCLA fees (Team Fee - \$100.00 and Team Insurance - \$220.00) will be included in the league budget. The PNWJLL will submit all forms along with a league cheque to the BCLA for all PNWJLL teams by January 1st).
3. To ensure that the PNWJLL administrative fee per team will be paid in three (3) payments; May 1st, June 1st & July 1<sup>st</sup> of each year. Such fee will be set each year at the Annual Junior B PNWJLL League meeting (TBD annually – depending upon the number of teams in the league).
4. Each member club will pay a Performance Bond in the amount of \$300.00. This bond may be used to compensate teams for arena fees, referees' fees, and receipted expenses approved by the PNWJLL, should a team not fulfill their scheduled commitments. The Commissioner shall make a request in writing to the PNWJLL League Board to make a withdrawal from the bond deposit for fines assessed to any member or club. A member club must replace this deficit to the bond within 7 calendar days.
5. Each club must designate in writing its delegates and alternates to the Commissioner/Secretary no later than February 1st of each year.
6. Attend all PNWJLL meetings (in person or via conference call when scheduled). Failure to attend a meeting results in a fine of \$75.00 per offence.

7. Provide game dates and alternate arena dates to the Commissioner and Scheduler by March 15<sup>th</sup> of each year.
8. Each team is responsible for valid statistics (game sheets, score sheets and online game sheets/stats) for their home games.

## **SECTION 5: TEAMS**

1. Each team must submit a Protected List to a maximum of twenty--five (25) players, on or before April 20<sup>th</sup> of the current playing year.
2. Each team must register a minimum of twelve (12) to a maximum of twenty-five (25) players, one (1) week prior to the first PNWJLL league game and provide the fully signed cards to the Commissioner on or before each teams' first league game.
3. No team will be permitted to register or play more than four (4) imports (Out of Province players) during any one season. An import player who makes his/her permanent residence in British Columbia between seasons or maintains residence in British Columbia until the following season, shall not be considered an import in the second season.
4. Teams may use players from a lower category (ie: Junior B Tier 3 teams) provided all requirements of the BCLA Operating Policy are met.
5. Midget aged players may be called up on a per game basis. Midget players must be indicated by an "M" on the scoresheet.
6. Each team may have a maximum of three (3) players at any one time on an Injured Reserve List. The player must have a medical condition that prevents them from playing for a minimum of three weeks. The player must provide the Commissioner with a doctor's note upon their return explaining the nature of the injury. The injured player remains the property of the team they are registered with. If a player starts the season on the IR as per the 25-man protected list submission (April 20<sup>th</sup>), they must remain on the IR list until three weeks (21 days) has elapsed. First eligible day would be May 11<sup>th</sup>.  
\* Retroactive may be granted based on team's initial notification to the Commissioner.
7. Each team will provide the name and contact information (phone & email address) of their online scorekeeper to the Statistician/Webmaster by April 1<sup>st</sup> of each year

## **SECTION 6: LEAGUE GAMES**

1. The Scheduler and/or Commissioner will develop a league schedule.

2. Each home team will provide one dozen clean white balls for each home game.
3. A minimum of seventy-two (72) hours' notice must be given by a team (to the Commissioner) when unable to fulfill a league game. Failure to do so will result in all relative expenses such as (but not limited to) floor time, referee fees, and travel cancellation fees resulting from the "NO SHOW or NO GAME" being paid to the offended team, except in unusual circumstances as determined by the Commissioner.
4. A team wishing to relocate in order to play in another arena must give reasons in writing to the PNWJLL. A two thirds vote in favor of the move is required before such a move will be permitted, except for a single game occurrence.
5. The home team will pay the Referee fees at the start of each home game.
6. Referee fees are set within the BCLA Operating Policy and/or agreed to between the PNWJLL League and BCLOA.
7. Any Referees who travel outside their city boundaries will also receive a travel fee. If two referees are traveling from the same starting city, they will be assumed to be traveling together, and only one travel fee shall be paid. Travel fees will be agreed upon pursuant to the BCLA Operating Policy.
8. If only one Referee attends the game, the game will not proceed until another Referee attends or is appointed by the Senior Referee Allocator for the PNWJLL. That one Referee that attends the game will be paid one (1) game fee and travel if travel occurs.
9. Referees will receive payment even if the team(s) does not show up for a scheduled game.
10. The Senior Referee Allocator must be given 48 hours' notice of a cancellation; otherwise the scheduled referees are entitled to their fees.
11. Games will consist of three (3) twenty-minute stop time periods with an intermission of ten (10) minutes between periods. \*No overtime in league play.
12. Once a team leads another team by ten (10) goals, running time will commence for the remainder of the game. In the case of an altercation, the timekeeper will stop the clock to accurately track the time.
13. It is the responsibility of both teams to keep their spectators to the stands opposite the players' benches whenever possible.
14. Home team responsibility:
  - a. Arena;

- b. 30 second shot clocks (2);
  - c. Senior nets (4' high x 4' 6" wide);
  - d. Timekeeper, score keeper, online score keeper, announcer and 30-second shot clock operator;
  - e. provide a team list/game roster to the scorekeeper no later than 30 minutes before game time. The Scorekeeper will;
    - i. receive game roster and fill out the game sheet accordingly;
    - ii. fill out the score sheet using roster information from game sheet;
    - iii. have team representative (coach or manager) to verify game sheet with submitted roster 10 minutes before game time;
    - iv. have referees sign/initial game sheet to verify penalties and confirm game report is/is not required at game completion;
    - v. complete game and score sheets at conclusion of game; and
    - vi. provide pink copies of sheets to winning team, goldenrod copies to losing team and remaining two copies to Commissioner or delegate.
  - f. Game balls (1 dozen clean white balls);
  - g. If the Commissioner or Game Commissioner is not in attendance, the winning team is responsible for an electronic report of the score to the Commissioner by noon the next day. The winning team is responsible for sending score sheets (top/white copy) along with call-up forms to the Commissioner within three (3) days of the game date. Facsimile/electronic copies are acceptable. Failure to meet either of these commitments will result in forfeiture of the points in the game; and
    - i) game and score sheets are to be filled out properly and must be legible. Improper score sheets may be considered invalid for league results and player eligibility for the Provincials;
  - h. The game will be forfeited if conditions are not met.
15. Each team will ensure that a working Public Address (PA) system is available and in use at every home game.
16. The home team will provide 20 warm-up balls and a cooler with 2 bags of ice (3kg) to the visiting team.

## **SECTION 7: PLAYOFFS AND PROVINCIAL CHAMPIONSHIP**

1. Each PNWJLL member club declared by April 1<sup>st</sup> of each year will be eligible to attend the Provincial Championship.
2. The Membership and Commissioner of the PNWJLL will determine their own playoff format no later than June 15th of each year.
3. To qualify to play in Provincial games, a player must have played in three games (a combination of regular league and playoff games) with the team he/she will play on. This includes call-ups from a lower division. The only exception would be a player who was placed on an injured list and provided a doctor's note to the Commissioner stating the date the player may return to play lacrosse.
4. Teams involved in Playoffs/Championship series must be given a minimum of forty-eight (48) hours between the completion of one series of playoff games and the commencement of the next series of playoff/Championship games.
5. The format for the Provincial Championship will follow the BCLA Operations and the JUNIOR 'B' PROVINCIAL CHAMPIONSHIP DIRECTIVE; and approved by the BCLA Senior Directorate.

## **SECTION 8: JUNIOR B ELIGIBILITY (PNWJLL)**

1. To play Junior B lacrosse in British Columbia you must register and play in the boundaries in which you live unless the player has been released or traded. Proof of residency will be required if needed on a per Tier basis.
2. A Junior player resident of a municipality or area with no Junior B team entered for which they are eligible shall be given the choice of the team for which they will play (deemed a free agent) as per the BCLA Senior Directorate Policy on a per Tier basis.
3. All player requests for release must be submitted in writing (electronic acceptable) to the home club and the decision provided to the Commissioner in writing (electronic acceptable). The team must provide to the Commissioner the players name and the players' card within 24 hours of the players' release. The Commissioner then must inform the BCLA Senior Directorate Secretary within 24 hours and if applicable, the team that has picked up the player.
4. If the player has been released by a team, the Commissioner must inform the other teams of the name and telephone number of the player within 24 hours (via email to team Governors). If/once the player is picked up by another

team, that team must inform the Commissioner within 24 hours, so that the card can be transferred by the Secretary of the BCLA Senior Directorate.

## **SECTION 9: NEW MEMBERSHIP (TEAM)**

1. New Membership registering teams must submit a written application to the PNWJLL, along with the following:
  - Club name and club nickname (ie: Juan de Fuca Whalers)
  - Club colours \*non-conflicting with existing PNWJLL teams
  - An anticipated team roster
  - A list of executive
  - Name of home facilities
  - And a list of certified coaches

\*On or before November 1st of each year.

2. The application shall be accompanied by the bond funds of \$300.00 and an entry fee of \$500.00 which shall be not confused with any BCLA fees.
3. A representative of the new Membership shall attend a meeting either in person and/or via telephone which will be held at the next regularly scheduled monthly meeting of the PNWJLL for them to discuss their application.
4. Approval of the application for Membership requires a two thirds (2/3) majority vote of the Membership.

### **NEW MEMBERSHIP WITHIN A BOUNDARY WHEREIN THERE IS ALREADY A TEAM**

5. In the event of an approved Membership within a boundary wherein there is already a team, the following rules shall apply:
  - a. The new Membership shall meet the criteria of this Junior B League agreement Section 8.1;
  - b. The existing team must provide a protected list of up to forty (40) players by February 1st. The protected list is restricted to those players who were registered with that team the previous playing season unless that player has been released;
  - c. The new Membership must provide a list of players which will form their protected list by February 20th. This list is restricted to free agents and unprotected players from within their boundaries;
  - d. If necessary, the remaining unprotected players (graduating midgets and unprotected Junior eligible), shall be put into a pool for these two

teams to draft from. The new Membership shall have first selection. The draft will cease at a maximum of twenty-five (25) players per team;

- e. In the event that two new clubs are formed, a draft out of the graduating players and unprotected players between the two new clubs shall commence up to the number of players that the existing club has returning in that year. First pick will be decided by a flip of a coin;
- f. The remaining unprotected players shall be put into a pool for the three teams to draft from. The existing club will have first selection, the new team that selected second will have the second pick, and the new team who drafted first will have the third pick, up to twenty--five players per team. The draft will continue until all available players are drafted, up to a maximum of twenty-five players per team;
- g. If an area has two existing clubs and a new third club is created, the new club will draft the average number of returning players of the two existing clubs. The remaining unprotected players will be drafted, with the last place existing team drafting first, the second existing team drafting second and the new club drafting last;
- h. Any new player to come into the area, after the selection process has taken place, shall go to the club with the next existing pick, if the clubs are not at full roster (25);
- i. If this player is available before the selection process, he/she shall be put into the pool of players that are graduating.
- j. If there are no new clubs joining, the team that ends up in last place will draft first from the list of graduating Intermediates and unprotected players, up to and including twenty--five players. Teams may trade players for draft positions; and
- k. A player who has signed a current certificate and has been released prior to July 1st may be signed by another team or re-signed by the player's original team at any time prior to July 15th if a roster spot is available.

## **SECTION 10: OFFICIALS**

1. A minimum of two qualified officials are required for each game which will be scheduled by the Referees Senior Allocator.
2. Each official must be certified as a Box lacrosse referee. To qualify as an official, they must be a minimum Level 3, preferably 23 years of age or older.

## **SECTION 11: COMPLAINTS**

1. Any complaints against a referee, coach and/or team personnel shall be in writing to the Commissioner of the PNWJLL by noon the next day for the matter in question. The complaint must state the subject/reason for the complaint and a detailed account of the occurrence. The Commissioner must respond within five (5) days from receipt of the initial complaint.

## **SECTION 12: DISCIPLINARY ISSUES**

1. The Commissioner of the PNWJLL shall be responsible for settling disputes between Member teams.
2. Game sheet and score sheet must be to the commissioner within twenty-four (24) hours after the game in order to make necessary disciplinary decisions if needed.
3. The Commissioner shall bring to the attention of the individual Membership team management, any disciplinary actions considered not acceptable to the PNWJLL verbally within twenty-four (24) hours of the action and in writing to the league within seventy-two (72) hours.
4. A list of disciplinary guidelines that a Commissioner shall follow is found in **Appendix 4** of this agreement.

## **SECTION 13: DEADLINES**

1. All deadlines shall be determined pursuant to the BCLA Senior Directorate policy, unless a particular item is noted in this agreement.

## **SECTION 14: MEDIA**

1. A Membership representative will be made available to the media after a 15 minute cool-down period from the end of the game. Any Membership in violation of this availability will be reported to the Commissioner and if the Commissioner deems it necessary, shall fine that team in the amount of \$100.00.

## **SECTION 15: FINES AND SUSPENSIONS**

1. Any club who presents an N.S.F. cheque shall automatically be fined \$75.00. If the cheque is not made up within three (3) days, the said club shall be suspended and the forfeit all games until the cheque is made up.



2. Failure by a club to attend a league meeting called by the Chair will justify a fine of \$75.00.
3. Suspended players or suspended team management must be listed on the game sheet and online game sheet (\*under notes); they do not have to be in attendance at their games for the game to count toward their suspension. Any problems they cause while in attendance may add additional fines or suspensions. They can participate in team functions such as (practices, fundraisers, etc).
4. Payment of fines shall only be paid by personal cheque, team cheque or bank draft. This will ensure the player or team will get back proof of payment of fine.
5. Appeals may be made as stated in the BCLA Operating Policy, Appendix "A".

## **SECTION 16: REGISTRATION PROCEDURES**

1. **Players**
  - a. Must complete the form in its entirety; and
  - b. Parents must sign if the player is under the age of 19 at the time of signing.
2. **Club Registrar**
  - a. Check that all information required is filled in, including Team Name, etc;
  - b. Check that the Medical Insurance Number is recorded;
  - c. Ensure that players under the age of 19 at the time of signing of the registration card must have a parent or guardians signature on the registration card;
  - d. Ensure the card is dated, and Team Official has signed in the "Authorized Team Official" area; and
  - e. Turn completed cards over to the League Commissioner by the respective dates listed in Section 3, Item (2.) of this League Agreement.
3. **League Commissioner**
  - a. Check each form for full information and completion;
  - b. Verify player eligibility (birthdates);

- c. Sign each form; and
- d. Send in completed registration cards to the BCLA Office.

## **SECTION 17: DRESS CODE**

1. Commissioner(s)  
The Commissioner(s) will wear league supplied golf shirts displaying the league logo at all regular season, playoff and Provincial games; as well as any activity or event while representing the PNWJLL.
2. Coaches and Bench Personnel:
  - a. Must wear a neat and clean golf shirt and pants or dress shorts. If logo on shirt, it must refer to team or League.
  - b. Teams are required to adhere to this by May 15<sup>th</sup> or sooner of each playing season.
3. Players  
Players shall wear neat and clean team golf shirts and dress shorts/pants when representing their team. This includes entering and exiting the arena for games and during (if a non-participating player).

## APPENDIX ONE

### Deadlines

New Clubs applying with PNWJLL	November 1
New Clubs registering with BCLA	January 1
Renewal Fees to BCLA (team fee & insurance)	January 1
First date for signing any players	January 1
List of arena times & locations	March 15
League administrative fees (3 payments)	May 1, June 1 & July 1
Performance bond	April 15
List of protected players (25)	April 20
Form 100B's & fees to BCLA & Commissioner	April 20
Playoff format	June 15
Final date for signing new players	July 1
Final date for signing properly released players	July 15
PNWJLL Board Meeting / Set Date for AGM	September
PNWJLL AGM (on or before)	November 30
BCLA (team fee & insurance) paperwork due	December 1

## APPENDIX TWO

### Team Colours

Campbell River Ravens

Blue, Silver and White

Nanaimo Timbermen

Red, White and Black

Oceanside Sharks

Teal, White and Black

Saanich Express

Purple, White and Black

Westshore Bears

Black, White and Silver

## APPENDIX THREE

### Referee game and travel Fees

1. Game fee: \$70.00 per referee \*plus travel if needed.
2. Game fee: \$25.00 per 30 second clock operator (must be a certified official and minimum Bantam aged).

### Vancouver Island Jr B Referee Travel Fee Table

	Victoria	Kerry Park	Duncan	Fuller Lake	Nanaimo	Oceanside	Port Alberni	Comox	Campbell River
Victoria		\$30.00	\$40.00	\$45.00	\$65.00	\$80.00	\$100.00	\$120.00	\$135.00
Kerry Park	\$30.00		x	x	\$35.00	\$55.00	\$75.00	\$90.00	\$110.00
Duncan	\$40.00	x		x	\$25.00	\$45.00	\$65.00	\$80.00	\$100.00
Fuller Lake	\$45.00	x	x		\$20.00	\$40.00	\$60.00	\$75.00	\$90.00
Nanaimo	\$65.00	\$35.00	\$25.00	\$20.00		\$20.00	\$40.00	\$60.00	\$75.00
Oceanside	\$80.00	\$55.00	\$45.00	\$40.00	\$20.00		\$25.00	\$40.00	\$60.00
Port Alberni	\$100.00	\$75.00	\$65.00	\$60.00	\$40.00	\$25.00		\$55.00	\$70.00
Comox	\$120.00	\$90.00	\$80.00	\$75.00	\$60.00	\$40.00	\$55.00		\$25.00
Campbell River	\$135.00	\$110.00	\$100.00	\$90.00	\$75.00	\$60.00	\$70.00	\$25.00	

## APPENDIX 4

### Commissioner and Disciplinary Guidelines

#### 1. **Role of the Commissioner**

- a. The Commissioner will determine penalties for infractions as per guidelines;
- b. In no case may a Commissioner levy a suspension for more than 5 games; but may recommend in writing a further suspension, which can only be authorized by the Senior Directorate; and
- c. In the event a Commissioner asks for a levy of more than five games, there must be a hearing, and the Commissioner and defendant should be present at the hearing.

#### 2. **Match Penalty – Attempt to Injure**

A minimum of three (3) games and/or a fine of up to \$100.00

#### 3. **Abuse of Officials**

Verbal abuse or throwing any material at a game official, by a player or team management, during or after a game, there shall be a minimum one (1) game suspension and/or a fine of up to \$100.00. The Commissioner may also recommend a suspension of up to the balance of the season.

#### 4. **Verbal Abuse**

For obscene gestures or verbal abuse there shall be a minimum one game suspension and/or a fine of up to \$100.00. The Commissioner may also recommend a longer suspension if the player repeats this offence.

#### 5. **Instigator or Clear Aggressor**

- |              |                                     |
|--------------|-------------------------------------|
| 1st Offence: | One (1) game                        |
| 2nd Offence: | Two (2) games                       |
| 3rd Offence: | Three (3) games and a \$100.00 fine |

4th Offence: Five (5) games and a recommendation by the Commissioner to the BCLA Senior Directorate for further action.

**6. Butt-Ending, Face Masking, Head-Butting and Spearing**

\* MAJOR PENALTY (if receiving a 5-minute penalty)

1st Offence: One (1) game  
2nd Offence: Two (2) games  
3rd Offence: Three (3) games and a \$100.00 fine  
4th Offence: Five (5) games and a recommendation by the Commissioner to the BCLA Senior Directorate for further action.

**7. Fighting Off Playing Surface**

If the fight occurs during the jurisdiction of the Referee (30 minutes before the scheduled game time and 30 minutes after the end of the game), suspensions will be assessed under the fighting guidelines.

**8. Third Man In**

Assessed under Rule 67(a) who is first to intervene in an altercation when in progress there will be an extra game suspension in addition to any suspensions given under the fighting guidelines.

**9. Players Leaving The Penalty Box, Players Bench or Goaltender Leaving Their Creases to Join an Altercation**

Players or team management leaving the player's bench or penalty box to participate in an altercation on or near the playing area shall be assessed a minimum of three (3) games suspension and/or a fine of up to \$100.00.

**10. Under the Influence of Alcohol or Drugs**

1st Offence: Three (3) games and a \$100.00 fine  
2nd Offence: Five (5) games and a recommendation by the Commissioner to the BCLA Senior Directorate for further action.

**11. Major Penalty in the Last Five Minutes**

A major penalty in the last five (5) minutes of the game, receives an automatic one (1) game suspension.

**12. Fighting in the Last 10 Minutes**

A penalty for fighting in the last ten (10) minutes of the game may receive a one (1) game suspension.

**13. Three Majors in One Game**

Any player who accumulates three (3) major penalties (5 minutes) in one game (e.g. fighting, face-masking and kneeling) shall be assessed, in addition to the game misconduct, the following:

- 1st Offence: One (1) game
- 2nd Offence: Two (2) games
- 3rd Offence: Three (3) games and a \$100.00 fine
- 4th Offence: Five (5) games and a recommendation by the Commissioner to the BCLA Senior Directorate for further action.

**14. Gross Misconduct**

Due to the seriousness of this infraction, Commissioner's **must** confirm the facts of the game report where a gross misconduct has been assessed. If the facts reveal that the incident falls short of being a gross misconduct a Commissioner in consultation with their respective Commission Chair may reduce the penalty to a lesser category as deemed appropriate. (**Assessed under Rule 48 in the CLA Rulebook**).

**Rule 48(a)** The Referee shall assess a gross misconduct penalty to any player or non-playing personnel who:

- i. makes derogatory comments based upon race, ethnic origin, religious background or gender;
- ii. threatens a Referee or an Official;
- iii. makes obscene gestures;



- iv. persists in such behavior after being ejected from a game; or
- v. behaves in any manner to dishonor, embarrass or disgrace the game.

**Rule 48(b)** The Referee shall report the incident to the appropriate governing body. Any participant found to have committed a "GROSS MISCONDUCT" (as described in Rule 48 of the CLA Playing Rules) shall be assessed a maximum five (5) game suspension and may have a hearing by the League.

Any participant whom is assessed a "GROSS MISCONDUCT" for threatening a Referee or an Official shall be suspended until a hearing by the League. In such cases a minimum one (1) year (12 months from the date of infraction) suspension is recommended.

#### **15. Game Misconducts**

Assessed for a simple (Misconduct) and/or (Unsportsmanlike Conduct).

- 1st Offence: No further disciplinary action is warranted
- 2nd Offence: Two (2) games
- 3rd Offence: Players who receive three (3) Game Misconducts in a season, will be reported to the local League disciplinary committee for investigation.

#### **16. Five Game Misconducts**

Players or coaches who receive five Game Misconducts penalties or more shall be reported to the BCLA Senior Directorate by the Commissioner for possible extension of suspensions.

#### **17. Playing an Ineligible Player**

Any team found guilty of playing a player over the age limit permitted in the division in which it is participating, shall be automatically suspended for the balance of the season. If this occurs during the playing of the original schedule, all games won by the team with the ineligible player in its line-up shall count as wins to the team formerly credited with the defeat. If, however, a player is not found to be over the age limit until the semi-final or final series is reached, then only the game or games in which they participated is such semi-final or final series shall be awarded to the opposing side.

Any team found guilty of playing an ineligible player, other than over the age limit permitted, during a regularly scheduled game shall forfeit all games won during which said player was a participant. Points will be awarded to the opposing side. Should this occur in the playoffs, only games said player played in the playoffs will be awarded to the opposing side.

Clubs which play against ineligible players and which fully conceal knowledge from the league until it suits their convenience to use it in any protest which arises, shall be considered equally guilty with the offending club and shall be judged accordingly.

#### **18. Serving of Suspensions**

Any player under suspension may play in any scheduled or any unscheduled exhibition games. These games shall not be credited towards his suspension(s); and further, any exhibition games played by a suspended player's team shall not be credited toward nor counted toward suspensions.

Any member of a club, namely coach, manager, player, trainer or any person on the list of executives, who receives a suspension shall not be allowed to participate in game operations and must remove themselves from the team area, including dressing rooms, outside or inside. If the suspended individual continues to participate in the game, this will constitute a loss of points and a further suspension.

Suspended players or suspended team management do not have to attend their games for the game to count towards their suspension. They cannot participate in any team function but are required to sit in the stands. Any problems they cause during this time may add additional fines and suspensions. Only the Commissioner may waive this requirement for just cause.

## **APPENDIX 5**

### **League Awards – Guidelines**

#### **1. Role of the Statistician**

The Statistician will create and maintain the PNWJLL league award documents and present to the PNWJLL Board.

- a. The league award nomination form will be forwarded via email to the league's Board of Governors by June 25th each season;
- b. Each team Governor with consultation of their coaching staff; will complete their own team nominations and will return their nominations to the statistician by June 30<sup>th</sup>;
- c. A master nominations list will be assembled and redistributed to the Board of Governors within 24 hours - July 1<sup>st</sup>;
- d. Each team will then have 3 days to complete the "PNWJLL Awards" voting form. The forms will have to be returned via email by July 4<sup>th</sup>;
- e. The scores from voting will be tabulated and provided to the League Commissioner within 48 hours - July 6<sup>th</sup>;
- f. The time on all dates above for submission will be (11:59pm); and
- g. All awards and winners will be posted to the league website and social media upon all awards being presented.

#### **2. Role of the Commissioner**

The Commissioner will review the PNWJLL league award document and announce to the league. The winning names will be revealed by the Commissioner at the next regular meeting.

- a. The Commissioner will be responsible for ordering the awards;

- b. The awards will be presented to the winners at their teams last home game of the regular season (if that players' team is not participating in PNWJLL playoffs). Commencing at the end of the game;
- c. The award winners from playoff bound teams will be presented with their awards at the start of their first playoff game; and
- d. A "PNWJLL Playoff MVP" will be selected by the Commissioner at the conclusion of the PNWJLL Championship game. The winner will be judged by overall play throughout the playoffs.

League Regular Season and Playoff Championship banners will be ordered by the Commissioner/Secretary and must be in PNWJLL colours and will include the league logo.