Oshawa Minor Lacrosse Association
Proposed Amendment Form

Date:	2026-10-13
Proposer:	Sarah Kingelin
Ratified Date:	TBD
Effective Date:	Immediately After Ratification
Authorized Signature:	{signature of Board chair at time of ratification}

Article to be Amended: Section 9.02: Roles of Directors (Page 26)

Presently Reads:

"The Secretary shall:

- be responsible for the OMLA post office box & primary email account
- receive and disperse all correspondence
- participate in and record minutes of all Executive committee, Disciplinary committee, Board, Annual General and Special meetings of the OMLA
- schedule and advise all Board members of meeting dates, times, locations etc.
- in conjunction with the President, devise, prepare and distribute an agenda in advance of the meeting
- be responsible for any voting conducted via electronic mail
- maintain the corporate records including all meetings minutes of past years, corporate registrations, detailed listings of lifetime memberships conferred, and detailed listings of member suspensions/terminations."

Proposed Changes:

"The Secretary shall:

- be responsible for the OMLA post office box & primary email account
- receive and disperse all correspondence
- participate in and record minutes of all Executive committee, Disciplinary committee, Board, Annual General and Special meetings of the OMLA
- schedule and advise all Board members of meeting dates, times, locations etc.

Status:	{One of: in effect, superseded, removed}
Verified Date:	{date of status change}
Verifier Signature:	{signature of person verifying the status change}

Oshawa Minor Lacrosse Association
Proposed Amendment Form

• in conjunction with the President, devise, prepare and distribute an agenda in advance of the meeting
• be responsible for any voting conducted via electronic mail
• maintain the corporate records including all meetings minutes of past years, corporate registrations, detailed listings of lifetime memberships conferred, and detailed listings of member suspensions/terminations.
• ensure Federal and Provincial statutory compliance is being met”

Reason for Suggested Change:

Housekeeping change – Director of Governance no longer exists. This responsibility would shift to Secretary.

Status:	{One of: in effect, superseded, removed}
Verified Date:	{date of status change}
Verifier Signature:	{signature of person verifying the status change}