

PACIFIC COAST FIELD LACROSSE LEAGUE

OPERATING POLICY

2022 - 2023



Revised May 2022

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The following regulations apply to Youth Field Lacrosse and Women's Field Lacrosse, unless noted in Schedule One – Policies Pertaining to Women's Lacrosse only.

A. NAME

The name of the organization shall be Pacific Coast Field Lacrosse League.

B. AFFILIATION

This League shall be subject to the terms and conditions imposed by the Constitution & By-laws and the Operating Policy of the British Columbia Lacrosse Association (BCLA) and Lacrosse Canada (LC) and under the auspices of the BCLA Field Directorate. This policy does not take priority over the policies of those of the governing bodies.

C. PURPOSE

The purpose of the organization shall be to administer the Pacific Coast Field Lacrosse League.

D. OBJECTIVES

D.01. To promote, foster and govern the game of Field Lacrosse.

D.02. To provide coaching, instruction, certification and encourage fair play and sportsmanship.

E. PLAYING AGES

E.01. Divisions

Playing ages for the PCFLL are governed by the BCLA Field Lacrosse Operating Policy for all playing divisions.

E.02. Balanced Teams

- a) All teams in Youth U9, Women's U8 and below shall be balanced.
- b) Two (2) or more teams from one association in the same Tier 2 or Tier 3 age division must be balanced.
- c) In Youth U13, U15 and U18, any association declaring two (2) or more Tier 1 teams must advise at the declaration meeting if teams are balanced or unbalanced.

E.03. Declaring Youth Teams

- In all divisions U13 and up, teams in each association must be tiered
- U11 teams will be established Blue, Red, and White
- U9 and below teams must not be tiered
- U13 and U15 teams will be established Tier 1, 2, and 3
- U18 teams will be established Tier 1 or 2 and a Tier 3 may be created after tiering

1 team	Tier 1 or Tier 2
2 teams	1 – Tier 1 & 1 – Tier 2 1 – Tier 1 or 1 – Tier 2 and 1 – Tier 3
3 teams	1 – Tier 1 and 1 – Tier 2 and 1 – Tier 3 2 – Tier 2 and 1 – Tier 3
4 teams	1 – Tier 1 and 1 – Tier 2 and 2 – Tier 3 1 – Tier 1 and 2 – Tier 2 and 1 – Tier 3 2 – Tier 1 and 2 – Tier 2 and 1 – Tier 2 and 1 – Tier 3

- | | |
|---------|--|
| 5 teams | 4 – Tier 1 and 1 – Tier 2
2 – Tier 1 and 3 – Tier 2
3 – Tier 1 and 1 – Tier 2 and 1 – Tier 3
2 – Tier 1 and 2 – Tier 2 and 1 – Tier 3 |
| 6 teams | 5 – Tier 1 and 1 – Tier 2
4 – Tier 1 and 2 – Tier 2
4 – Tier 1 and 1 – Tier 2 and 1 – Tier 3
3 – Tier 1 and 2 – Tier 2 and 1 – Tier 3 |

E.04. Off-Policy Declaration

- a) During the Declaration period / meeting Associations may request specific teams be placed in an off-policy Tier or configuration.
- b) Such requests may be made verbally at the league meeting to determine tiers or in writing to the PCFLL.
- c) A majority vote of the associations and PCFLL Executive (as per voting policy) present is required to permit the off-policy declaration.
- d) Only Youth associations may vote on Youth exceptions and Women's associations may vote on Women's exceptions.
- e) PCFLL Executive may vote as per policy.

E.05. Tiering

While associations must declare teams as per Section E.03. Declaring Teams, an association may request, in writing, a change of their team's starting tier prior to the creation of the regular Fall or Winter Schedules as per Section F.01. Playing Season. The PCFLL Executive including division Commissioners will review any requests and place teams in the tier best suited for their team's level of play.

E.06. Re-Tiering

Teams can be re-tiered at any time by the PCFLL Executive. The team will be given the average standing of the tier they are entering at that time.

F. PLAYING SEASON

F.01. Playing Season

- a) The Playing Season will run from as early as first weekend in September (after Labour Day) until at the latest the final weekend in March of the following year.
- b) The Playing Season will be divided into three segments:
 - i. Tiering Schedule
 - ii. Fall Schedule
 - iii. Winter Schedule
- c) All league scheduled games in the Playing Season will count toward final standings.
- d) The League Executive will establish a Tiering Schedule of up to no more than five weeks at the start of the season.
- e) A one weekend break may follow the final week of the Tiering Schedule (Tiering Break) occur in tiered divisions to allow for team movement.
- f) The Fall Schedule shall begin and end on dates set by the league Executive.
- g) Fall Schedule will begin after Tiering Break and / or Tiering Schedule and continue until no later than the final weekend in December.
- h) The Winter Schedule shall begin and end on dates set by the league Executive.
- i) Winter Schedule will begin no earlier than the first weekend of January and continue until no later than the final weekend of March.
- j) Teams will continue to play in tiered position regardless of provincial declarations

k) Every effort will be made to have a balanced schedule.

F.02. Exhibition Games

Exhibition games may be scheduled at any time during the playing season with the permission of the League Commissioner. Exhibition games do not count towards Provincial Championships qualifications.

F.03. Standings

- a) League play standings shall be determined as follows:
 - 1. Highest winning percentage
 - 2. if tied, then most wins
 - 3. if tied, then most ties
 - 4. if tied, then fewest games played
 - 5. if tied, then Least Goals Against
 - 6. if tied, then Coin Toss
- b) Teams shall be awarded:
 - 2 points for a win
 - 1 point awarded for a tie
 - 0 points for a loss
- c) "Highest Winning Percentage" shall be calculated as:
Total Points received divided by Total Possible Points.
- d) "Total Possible Points" shall be defined as the number of games the team was scheduled to play minus any games not played and approved by the commissioner (i.e. not forfeited). For clarity, a forfeited game counts as a game played.
- e) In the event of a forfeited game, the non-offending team shall be awarded a goal and shall be awarded 2 points in league standings.

F.04. Ineligible Players

- a) An ineligible player is one who is found to be unregistered or not properly registered within the BCLA player database and/or having no completed registration forms with either the League Registrar or BCLA Registrar.
- b) The association of a team that is found to have played an ineligible player will be fined per the Fee and Fine Schedule (Section U) payable to the PCFLL. This is on top of any fines levied by the BCLA or FD.
- c) The Head Coach of a team that is found to have played an ineligible player will face a suspension, as stated in the suspension guidelines.
- d) The team that is found to have played an ineligible player during a regularly scheduled game (league, tournament, or exhibition and provincial) shall forfeit all games won during which said player was a participant. This includes reversing any standings points that were awarded for all games won with said player on the active roster.

G. LEAGUE ANNUAL GENERAL MEETING

G.01. Annual General Meeting

The League Annual General Meeting shall be held no later than April 30th of each year. At the AGM, elections of officers for the next term and any changes to the Operating Policy will be the order of business.

G.02. Quorum

Seven (7) members present shall constitute a quorum at any meeting Annual General or Special Meeting, of PCFLL.

G.03. Amendments

Any changes to the policy must be submitted forty-five (45) days prior to the AGM and forwarded to each member association thirty (30) days before such meeting.

- a) This document may be amended by a majority vote of the members present at the AGM or an extraordinary meeting.

G.04 Voting

There is a limit of two (2) votes per member association for Youth, and one (1) vote for each association with a Women's team.

G.05 Attendance

Any association not sending at least one (1) delegate to the PCFLL AGM will be subject to a \$50.00 fine.

H. BCLA FIELD SPECIAL SESSION

Any association not sending at least 1 delegate to the BCLA Field Special Session will be subject to a \$50.00 fine.

I. EXECUTIVE

The Executive of the organization shall consist of a Chairperson, Vice Chairperson, 2nd Vice Chairperson, Secretary and Treasurer. All positions shall be filled by election at the AGM. Should positions be left vacant at the AGM, the elected executive shall be empowered to appoint persons to the positions. The Executive shall appoint the Registrar, Head Youth Official, Head Women's Official, Head Commissioner, Coaching Coordinator, and a Commissioner for each division, prior to the start of the season. These appointed positions are one (1) year positions.

The Chairperson, 2nd Vice-Chairperson and Treasurer shall be elected for two (2) year terms in odd number years. The Vice-Chairperson and Secretary shall be elected in two (2) year terms in even-numbered years.

J. OFFICERS AND DUTIES

Elected Positions

J.01. Chairperson

- The League Chairperson shall be elected at the AGM by majority vote of the members present.
- The Chairperson will administer the League as per the Operating Policy of the League, and of the B.C. Lacrosse Association.
- They will chair all meetings of the League and will have the vote only to break a tie. They will represent the League at all Field Directorate meetings and shall carry the League votes.
- The Chair shall provide guidance to an association representative should an appeal become necessary due to a suspension or decisions made by a representative of the PCFLL for which an association representative may be in a disagreement with.

J.02. Vice Chairperson

The Vice Chairperson shall take over the duties of the Chairperson in their absence. They will handle all communication between the PCFLL Executive and its member associations, the BCLA and the PCFLL Webmaster, if applicable.

J.03. 2nd Vice Chairperson

The 2nd Vice Chairperson will be responsible for the Women's division of the PCFLL. Also, the 2nd Vice Chairperson shall take over the duties of the Chairperson in their absence and the absence of the Vice Chairperson.

J.04. Secretary

The Secretary will be responsible for recording and keeping minutes of all meetings and keeping records of all correspondence. They will assist the Chairperson in the distribution of said correspondence to all member associations.

J.05. Treasurer

The Treasurer will keep records of all financial matters pertaining to the League. They will present financial statements at the AGM.

J.06. Registrar

The Registrar will be responsible for the collection of all PCFLL player registrations and fees, preparation of a team roster of registered players and revenue summary for the Treasurer.

J.07. Head Youth Official

The Head Youth Official must be a certified official and will be responsible for certification of PCFLL officials and overseeing allocation of officials for PCFLL-hosted tournaments and provincial championships games.

The Head Youth Official is required to observe PCFLL scheduled games, and to evaluate officials, throughout the PCFLL season. The Official-in-Charge must provide the PCFLL Executive a list of officials that will be used for the Provincials seven (7) days prior to the start of Provincials. All officials wishing to participate in Provincial Championships must fill out application by date TBA. The Official-In-Charge will evaluate the officials and select as set out by the PCFLL Executive.

J.08. Head Women's Official

The Head Women's Official will be responsible for certification of PCFLL officials and shall be responsible for scheduling all officials for PCFLL Women's League games. The Head Women's Official is required to observe PCFLL Women's games, to evaluate officials throughout the season.

J.09. Coaching Coordinator

The Coaching Coordinator is the liaison between the BCLCA Vice-Chair Men's Field/BCLA Vice-Chair Woman's Field and the respective Association or association Coaching Coordinators:

- To forward all coaching requirements and/or problems to the BCLCA.
- To ensure all deadlines are adhered to by the Association or association Coaching Coordinators
- To act as a member of the Discipline Committee when required.
- To attend all meetings of the BCLCA

J.10. Head Commissioner

PCFLL Head Commissioner is responsible to help all Commissioners with their divisions and be available to step in and help the other Commissioners when needed. They are required to observe PCFLL scheduled games. The PCFLL Head Commissioner will be the Commissioner for all PCFLL-hosted provincial championships games, will be involved with Commissioners and any disputes, and will have the final say along with the PCFLL Executive about any disputes that might arise.

J.11. Commissioners

- a) Commissioners must keep sufficient records or statistics to:
 - (i) Keeping website updated with scores
 - (ii) Maintain an up-to-date account of non-played games

- (iii) Maintain an up-to-date account of penalty occurrence
- (iv) Spot any serious imbalance of the competition level within their division(s) and report it to the League.
- b) Commissioners must attempt to maintain a high standard of lacrosse, in terms of discipline within their division(s).
- c) Commissioners should acquaint themselves personally with all team officials in their division(s).
- d) Commissioners shall handle all cases of complaints or disputes in their division(s) fairly and with an open mind. Complaints or disputes from coaches, team managers or Association Presidents must be in writing (email) and are the only cases that Commissioners shall be required to deal with.
- e) The Commissioner shall submit division winner(s) and a written year-end report to the chair by March 1st, which must include any carry over suspensions needed to be brought forward to the following year. On receiving the written year-end report as well as winner(s) by the PCFLL Chair, the league Commissioner will be paid a \$200 stipend for their duties from the past season. If the report or division winner(s) are not submitted by the said date the stipend is reduced by ½, if nothing has been sent to the chair by April 1st, then no stipend will be given.
- f) The position of Commissioner will be a one (1) season term.
- g) Commissioners must adhere to and follow the “commissioners Guidelines” as sanctioned by the Field Directorate of the BCLA each year.

J.12. Youth Officials Allocator

- a) The Youth Officials Allocator may use a web-based allocation program to assign officials in the U13, U15 and U18 divisions. The U7, U9, and U11 assignments will be allocated by the home association head official or association allocator. Associations may request the PCFLL Youth Officials Allocator to assign divisions below U13 in writing prior to September 1.
- b) The Youth Officials Allocator shall receive a stipend from the PCFLL for each one Youth team in each age division U13, U15, and U18.
- c) The Youth Officials Allocator shall receive a stipend from each Association that requires the PCFLL Youth Officials Allocator schedule their officials in the age divisions of U11 and below.
 - i) The stipend shall be assessed per team declared by the Association.
- d) The amounts of the stipend will be as per the Fee and Fine Schedule (Section U).

J.13 Women’s Officials Allocator

- a) The Women's Officials Allocator may use a web-based allocation program to assign officials in the U8, U12, U15 and U19 divisions.
- b) The Women's Officials Allocator shall receive a stipend from the PCFLL for each one Women's team in each age division U08, U12, and U15. This amount will be in consideration of travel expenses and on-call time spent arranging officials.
- c) The amounts of the stipend will be as per the Fee and Fine Schedule (section U).

J.14. Directors at Large

- a) The PCFLL Executive may appoint up to two (2) Directors at Large for one-year terms. The term shall be considered to have started on May 1 preceding the season start and will end on April 30 of the following year.
- b) Directors at Large shall be non-voting members of the PCFLL Executive.
- c) Responsibilities of the Directors at Large shall be determined by the PCFLL Executive.

K. MEMBERSHIP

K.01. Members

Members of the Pacific Coast Field Lacrosse League shall consist of the following:

- a) Executive as elected under Regulation J - Officers and Duties, Elected Positions
- b) Any organization registered with BCLA within the area of the Lower Mainland and Fraser Valley that, at the time of the application, is in good standing. New associations registering teams must submit a written application with clearly defined association boundaries, a list of committed players, division(s) teams will be declared in, a list of association Executive, description of home facilities, and a list of certified officials (field lacrosse officials) as per Regulation 8 of the BCLA Field Directorate Operating Policy, along with league fees to the August meeting.
- c) Executive as appointed by the PCFLL Executive under Regulation J - Officers and Duties, Appointed Positions. However, they are not entitled to vote at PCFLL meetings, nor at the PCFLL annual general meeting.

K.02. Representation

All associations must send one (1) representative to all PCFLL meetings. If associations miss two (2) consecutive meetings there will be a \$50.00 fine levied. Fines unpaid by the next meeting puts the association in bad standing.

K.03. Meeting Minutes

Each PCFLL meeting will be recorded, and the minutes to be distributed and/or posted within fourteen (14) days from which it took place.

L. LEAGUE FEES/PERFORMANCE BOND

L.01. League Fees

- a) The league fees per team and per player will be set at the AGM each year.
- b) At the discretion of the PCFLL Executive, associations will be required to either pay all team and player fees in full or a league fee deposit.
- c) The due date for fees and / or the deposit will be determined by the PCFLL Executive. If associations do not furnish funds by the date required, teams will forfeit scheduled league games and associations will not be in good standing with the league until such time as the funds are provided.

L.02. Player Fees

The player fee will be set at the AGM each year (currently five dollars (\$5.00)) and must be paid when each player is registered with the team registrations.

L.03. League Performance

Teams found to be not fulfilling their scheduled league commitments may be declared not in good standing by the PCFLL Executive. Teams declared not in good standing will be expelled from the League and therefore not eligible for Provincial Championships.

M. REGISTRATION

M.01. Team/Player Registration

In accordance with Youth Field Operating Policy 13 and the Woman's Field Operating Policy Reg. 36, player registration forms and required fees must be submitted to the BCLA Registrar on or before the dates stipulated by the BCLA and or Field Directorate. Late registration will be closed as determined by BCLA and / or Field Directorate policy.

M.02. Fines for Late Submission

Each association will submit to the BCLA Office, by a date determined by the BCLA or Field Directorate policy, a team list generated from the on-line database. Specific instructions regarding submissions are determined and delivered by the BCLA.

Associations that do not comply are subject to a fine:

- 1) from the BCLA as stipulated in Field Directorate Policy, including further fines for delays in submitting information; and
- 2) from the PCFLL as per the Fee and Fine Schedule (section U).

Associations may also be subject to further fines for each seven-day period that registration remains incomplete as determined by the BCLA.

N. LEAGUE EXPANSION

N.01. New Associations

Application for entry must be submitted in writing to the League Chair by March 31 in order to participate in the subsequent season. The application must be accompanied by association boundaries, a list of committed players, division(s) teams will be declared in, list of executives, list of coaches, list of officials (certified field lacrosse officials), association colours and logo (to be approved by League Executive) and the league fee as set by the PCFLL.

N.02. New Teams

New teams will be added to the regular season schedule after Regulation N.01 is complete.

N.03. Approval

All league expansion requests will be voted upon by all member associations of the League who are in good standing and must receive a majority vote for expansion to proceed.

O. SCHEDULING OF GAMES

O.01. League Schedule

- a) All league schedules will be made up by Commissioners and/or league appointed personnel at least one week in advance of the scheduled game date, whenever possible. All league games will take precedence over exhibition games.
- b) Any team wishing to reschedule a game must contact their opponent and League Commissioner 96 hours prior to the scheduled game time. If the appropriate people are not notified by the designated 96-hour period, a team is not obligated to accept the request to reschedule the game. This does not include extraordinary factors such as field closures due to bad weather.
- c) Teams must give justifiable reasons for requesting a game be rescheduled. A team is not obligated to accept a request to reschedule a game when the request is made outside of the designated 96-hour time period as stated in Regulation O.01 b). A team who does not accept the request to reschedule a game must inform their League Commissioner as soon as possible that request to reschedule a game was made and rejected. The team must provide a valid reason for not accepting a request to reschedule a game. The Commissioner may award points to the non-offending team if the rationale for requesting a game be rescheduled are not reasonable and justifiable and the scheduled game is not played.
- d) Games to be rescheduled must be done prior to the conclusion of the current schedule (i.e., Tiering, Fall, and Winter). If no agreeable date is available, then both teams must supply a date and time to their League Commissioner. The League Commissioner will reschedule the game based on the date and times submitted. The League Commissioners have the authority to assign points or not, if teams do not meet the guidelines by working together to reschedule their games.

e) A default game occurs under one of the following situations:

1. A team fails to appear at the appointed time and place for a game;
2. A team appears at the appointed time and place for a game with the intent to play the game but does not have the required number of players to start the game; a coach and a player showing up for the game does not constitute intent; or
3. A team, for any reason, fails to finish the game.

Any team failing to appear for a game at the appointed time and place is responsible for paying the costs associated with the game as outlined in Regulation F.03. The League Commissioner will be notified of the situation as soon as possible and will report the incident to the PCFLL Executive for further action.

f) Commissioners are to be notified of all game changes.

g) Potential costs incurred by cancellations of less than 96 hours will be billed to the offending association/team.

h) Teams who forfeit or cancel games within 96 hours of the scheduled start time will be fined \$100.00 (or \$200.00 if less than 24 hours notice of forfeiture) – payable to the PCFLL. Any association and/or team who do not pay any outstanding official fees from any defaulted game(s) prior to the completion of the current league schedule will be considered in bad standing and none of their teams will be allowed to represent the PCFLL in the Provincial Championships.

i) In the event of forfeiture of a game within 96 hours of scheduled start time, the non-offending team must follow “Defaulted Game Procedure” (see Appendix A) including submission of Defaulted Game Form.

j) The league schedules will include the final date of league play. No games will be scheduled or rescheduled after this date without prior approval of the Commissioner. Prior to rescheduling any games, the Commissioner of the League has to be advised. Rescheduling games may seem to be a reasonably straight forward exercise, but a surprising number of situations develop in which rival teams cannot (or will not) find a mutually agreeable time. In the case of two teams unable to agree on a rescheduled game time, the Commissioner may be required to mediate a rescheduled game time. In such mediations, the Commissioner must collect all pertinent information, such as why the original game was cancelled, and field times offered from both teams, and then consult with head Commissioner and PCFLL Executive to make a final ruling.

k) Any team refusing to travel to another association for a game will be fined as per Regulation O.01 g) and h).

O.02. Play-off Schedule

a) The PCFLL Executive, if required, will determine a playoff format after the Field Directorate has declared the number of PCFLL teams eligible for the Field Provincial Championships. If no playoff format is required, then the final league standings will be used to determine the declared PCFLL teams eligible for the Field Provincials.

b) Tie breaker rule should standing be tied after the regular season

1. Highest winning percentage
2. if tied, then most wins
3. if tied, then most ties
4. if tied, then fewest games played
5. if tied, then Least Goals Against
6. if tied, then Coin Toss

O.03. Provincial Championships

Participation in the Field Provincial Championships tournament will be at a venue, time and under rules and format as set by the provincial committee of the Field Directorate.

O.04. Hosting of Provincial Championships

Member associations of the PCFLL interested in hosting the Field Provincials must inform the PCFLL of their intentions prior to submitting their application to the Field Directorate.

P. FIELDS AND GAMES

P.01. Game Time and Field Availability

A list of times and field locations for each association must be submitted to the PCFLL Executive at the PCFLL declaration meeting in writing.

P.02. Home Team Responsibility

- a) Lining fields and cones
- b) Nets
- c) Timekeepers table, 4 chairs and time/score keepers
- d) Balls
- e) Officials (certified field lacrosse official) as per Field Directorate Operating Policy Regulations.
- f) It is the responsibility of both teams to keep their spectators to the sidelines, opposite the player's benches wherever possible.

P.03. Score Sheets

It is the responsibility of the home team to ensure that the game sheet is clearly and properly filled out prior to the start of each home game. Game sheets must be protected from the weather to ensure they are legible. Improper game sheets will be considered invalid for league results and player eligibility for the Provincial Championships.

The home team's scorekeeper is responsible for distributing the copies of the game sheet at the end of a game. The winning team's representative is given the white and pink copies. The losing team's representative is given the yellow copy. In the event of a tie, the home team's representative is given the white and pink copy.

The winning team's coach or manager is responsible for submitting the original game sheet (top white copy) to the League Commissioner. A copy of the game sheet must be electronically sent to the League Commissioner within 24 hours after the conclusion of the respective game. The original game sheet must be mailed out to the League Commissioner within 3 days of the conclusion of the respective game. In the event of a tie, the home team's coach or manager is responsible for submitting the original game sheet.

All players can be added to the game sheet at the beginning of the game, but any player who hasn't arrived by halftime must be removed from the game sheet roster. All penalties must be clearly added to the scoresheet.

P.04. Problem Reporting

All expulsion penalties must be reported to the League Commissioner either verbally or by e-mail within forty-eight (48) hours, and a written game report submitted within forty-eight (48) hours by the senior official of the game. All defaulted games must be reported to the League Commissioner either verbally or by email within twenty-four (24) hours by host teams.

P.05. Youth Game Length

Games will consist of the following, which may vary in each division, with stop time in the last 30 seconds of the 1st, 2nd, and 3rd quarters. When the clock is on, the field stop time begins regardless of the score. The score when there are 2 minutes left dictates if the time remaining is

stop time or running time. If the score is 5 goals or less, the last 2 minutes of the 4th quarter is stop time. If the score is greater than 5 goals, the last 2 minutes of the 4th quarter is running time. Whatever the decision is at the 2-minute mark of the 4th quarter will continue until the end of the game. There is not changing from running time to stop time or vice-versa.

- a) U7 games – 10-minute quarters (min.) or as time and field conditions permit.
- b) U9 games – 12-minute quarters (min.) or as time and field conditions permit.
- c) U11 games – 15- minute quarters (min.) or as time and field conditions permit.
- d) U13 games – 15-minute quarters (min.) or as time and field conditions permit.
- e) U15 games – 15-minute quarters (min.) or as time and field conditions permit.
- f) U18 games – 15-minute quarters (minimum) or as time and field conditions permit.

Regular scheduled games will start no later than 15 minutes after scheduled game time, when the field is available for play. If a team does not field the minimum (10) players, the game will be deemed a forfeit. For U7 and U9, the minimum number of players is eight (8). The length of the quarters can be altered if both coaches agree.

P.06. Tie Games

PCFLL games shall consist only of regulation time regardless of the outcome.

P.07. Uniforms

- a) Each team's uniform must conform to the World Lacrosse regulations regarding player's numbers on the front and back of team jerseys. It is up to the Home team to have alternate jerseys or pinnies if there is a colour conflict.
- b) Any association or their teams who wish to change their association and league approved uniforms must get approval from their home association. The president of that association and the team that wish to alter their approved uniforms or change their name, logo or colours will bring this request to the PCFLL chair to be presented at the next PCFLL meeting. Failure to do this will result in the association being fined \$1,000.00 and teams removed from the league.
- c) Any association who wish to change their name, logo or colours for their whole association, must make their request to the PCFLL chair to be presented at next PCFLL meeting where all the associations get a vote on the request

P.08. U7 and U9

In U7 and U9, when a game has a difference of 5 goals or greater - when the losing team has been scored on, they will start with possession at centre instead of having a face-off. Normal face-off procedure will resume if the difference in goals becomes less than 5. Once any player has scored four (4) goals, the scorekeeper will notify both coaches and both officials. Further goals from that player will not be registered and will be considered a "no goal". Play will resume as the goalie's ball.

P.09. U7 and U9 Stick Checks

No stick checks will be permitted in regular season play and in Jamborees.

Q. OFFICIALS

Q.01. Game Officials

A minimum of two certified officials is required for each game in each division.

An official shall not officiate a sibling, parent or immediate relation involved in a game at all levels except in extenuating circumstances and agreed to by both teams. As per BCLA Regulation 5.03, and the following paragraph is to be followed.

Should only one official show up for a scheduled game, every effort must be made to locate another official, certified. If another official is located and it happens to be a parent or a sibling of one of the players playing in that game, it should be noted on the score sheet. Both coaches should also be made aware of the fact and they should initial the score sheet to indicate that they have been notified.

If only one official is present to officiate a game, then that official must call off the game. An exception can be made at U7 providing both coaches agree to one official. Both game fees will be paid to the official.

Q.02. Officials Credentials

Each official must be certified as a field lacrosse official. A field lacrosse official should be at least two (2) years older than the division being officiated.

The officials must print their name on the score sheet before the game starts. If a game has a mentorship senior official working with the officials for that game for the purpose of evaluation or on field education, that official must print their name on the score sheet as "Mentors".

The senior official that prints their name as "Mentor", shall have the same authority over the play of the game as the two assigned officials. This jurisdiction may carry over to be deemed the head official in respect to settle any dispute and those disputes will be final.

This Mentor role is for the purposes of regular season play is only for the sole intent of training officials. The persons that may occupy this position must have the clearance from the officials' Chair, Vice Chair of Field or RIC of PCFLL.

Q.03. Proper Uniforms and Equipment

Officials must wear approved uniforms (minimum striped jersey and hat) and must carry the following equipment:

- penalty flag - coin (for toss)
- whistles
- string for repairing net
- measuring tape

Q.04. Payment of Officials

- a) Both teams shall be responsible for payment of the officials. They shall each be responsible for payment of one game fee and payment will be made in cash prior to the start of the game.
- b) Game fees are those set by BCLA Operating Policy OR those recommended by the League.
- c) Officials who travel an additional 20km or more from their home address to the designated game field are entitled to a \$15 compensation.
 - i) This field fee is payable only once per day per association regardless of number of games officiated at the same field
 - ii) Youth/women's officials allocator will advise teams prior to game day if travel fees apply

- d) If the game is not played, then they will only receive payment from the home team. Officials will still receive payment if team(s) does not show up for game.

Q.05. Authority of Officials

Officials' authority begins when they arrive at the field and will end when the teams proceed to their respective bench area following the handshake, should there be one. If there is no handshake, the authority will end when the teams are under control of their head coach.

R. AGING UP OR DOWN/ PLAYING UP OR DOWN

R.01. Aging Down

All players should register and play in the division and tier according to their birth date. However, some circumstances make it very difficult for this to occur and exceptions can be made providing the proper steps are followed.

The only exceptions are based on size, skill level and any disabilities. **UNDER NO CIRCUMSTANCES WILL A PLAYER BE GIVEN PERMISSION TO PLAY DOWN ON A TIER 1 TEAM.**

Nor can that player be called up to a Tier 1 team in the division they are playing down in, nor be called up to their birth aged division.

PROCEDURES

1. All requests to play a player down a division must be in writing and submitted to the PCFLL Chairperson and Executive for approval prior to the start of tiering schedule.
2. All requests must be submitted by the association president or their designate and will be reviewed, assessed and approved or declined by the PCFLL Executive.

R.02. Aging Up

An association may age up a player from their existing age playing division, to one age division higher only and must be registered accordingly.

Associations must give the name of these players to the Commissioners prior to the compliance deadline as per BCLA Operating Policy, i.e. U13 to U15, U11 to U13.

A player that has been aged up cannot be called up to play in a higher division. For example: A U9 player aged up to U11 cannot play up to U13.

R.03. Playing Up

Subject to the residency rules, and as long as the player plays for their registered team as well as playing up, a player can play up unlimited games in a higher division provided their association or association, coach or team manager has given permission, subject to the following.

- a) A player may play up one age division to their existing tier calibre or higher, i.e. Tier 1 to Tier 1 only, Tier 2 to Tier 2 or Tier 1, Tier 3 to Tier 3 or Tier 2 or Tier 1.
- b) Players may play up any tier calibre within their age division to a maximum of three (3) games ONLY (i.e. Tier 2 to Tier 1, Tier 3 to Tier 2 or Tier 1).
- c) In circumstances where an Association does not have a Tier 2 team to call from, the team may ask permission from the TWO (2) league commissioners for a Tier 1 player from the division below to be called up prior to the game, both commissioners must discuss and be in agreement. The league chair must be notified from the commissioner of the team who requested the Tier 1 player whether approved or if denied with rationale. Teams will not be allowed more than three (3) of these players. These games would not count towards Provincial qualification.

Call-up players are limited to maximum five (5) per game; or that number may be increased with the approval of the Commissioner.

R.04. Call-Up Players

- a) Call up players need to fulfill both:
 - participation in 50% of their own team games obligations for the season; and
 - three (3) games called up to qualify for playing for another team at the Field Provincials
- b) U18 teams can call-up from U15 Tier 1 and 2.
- c) Players that are called up must fulfill their obligation to their own team's scheduled game before committing to play for another team.
- d) All call up players must be clearly entered onto the game sheet, at the bottom of the team roster. Players being called up must be written in the game notes. One game call-up sheets must be used for all call-up players. The one game call-up sheets must be with the game sheet prior to the start of the game and stay with the game sheet. The winning team is responsible to send in all call-up sheets along with the game sheet to their commissioners.

R.05. Playing Down

No Player may play from a higher calibre tier to a lower calibre tier (i.e. Tier 1 U13 to Tier 2 U13, Tier 1 U13 to Tier 2 U15).

S. TIERING RULE

S.01. Crossover of Players within an Association

Where there are two teams from one association playing in one league, there is to be no crossover of players from one team to another, and back and forth, after October 31st of the playing year. If said infraction occurs after October 31st of the playing year, the player would be eligible for their registered team only. Any team found guilty of playing an ineligible player during a regularly schedule game shall forfeit all games won during which an ineligible player was a participant.

S.02. Maximum Number of Crossovers

Where it is necessary to have players criss-cross, this shall be limited to a maximum of three (3) players on a game-by-game basis only. Each player is only able to criss-cross over a maximum of two (2) times. A limit of only five (5) player movements can be made.

T. RESIDENCY RULES

T.01. Residency

- a) A player living in an area/municipality or city which has an association registered with the Pacific Coast Field Lacrosse League and the BCLA must register and play for said team in the association league.
- b) All players must sign and play with the association which administers lacrosse for the area in which that player permanently resides.
- c) If not, the player must obtain a release.
- d) If the player has played the two consecutive seasons with another association as an eligible player (living within that association's home area or properly released) the player has the option of signing and playing with either their home association or the association they previously played for.
- e) In cases where the player's parents/guardians have joint custody and the child lives with both parents, residency shall be based on the residence in which the child spends the majority of time. If the custody arrangement is 50/50 and the parents live in different association boundaries, the child can choose which association they will play with in the first year. In

subsequent years, in order to change associations, both parents must provide a Statutory Declaration which states which parent the child is living with, the address where the child currently resides, and which school the child is attending. If further confirmation is required to verify school attendance, the parent, upon request, will provide a letter of authorization to the school directing the school to provide the BCLA representative with information as to the address of the player.

- f) The player must report their change of address to their league by December 31 of the season prior.
- g) If there is question at any point where truth of residency is proven to be or have been falsified in any way (for both present and previous seasons), the youth will face suspension for one full calendar year from lacrosse play.
- h) When the PCFLL is advised of potential address falsification, the PCFLL executive will appoint a three (3) person committee (must not be from the associations involved) to pursue further investigation to validate or disprove the declared address for registration. The PCFLL executive will review the information collected and will determine if proper residential registration procedures were followed.
- i) If a player has been found to have violated or manipulated residency rules, they will forfeit all registration fees for the current season and will have to pay an additional one-time reinstatement fine of \$250.00 (payable to the PCFLL) prior to future registration.
- j) The onus to prove residency rests with the player, who must provide documentation and information in support of the player's claim.
- k) The PCFLL Executive or appointed committee is entitled to, but is not restricted to, review the following documents and information to make their determination:
 - i. A copy of the player's rental agreement or proof of home ownership;
 - ii. A copy of the player's utility bill;
 - iii. A copy of the player's school records;
 - iv. Any other information or documentation that the PCFLL considers relevant.

T.02. Releases

- a) Where there is no team available within the Player's age group:
 - i) The player must properly register with their home association and then request a release
 - ii) Where there is no team for the player, associations must not unduly deny releases for players
 - iii) Release from their home association will be for the current playing season only
 - iv) This release will not count as a grandfathering year
- b) No player may play with two associations in any given year unless the player who is already signed with an association moves to another area during the playing season. They must then receive permission from the Division Commissioner of their new area before they are eligible to play with a team in the new area. If the move is within the PCFLL area, permission of the move must be by the PCFLL Executive.
- c) If a player does not want to play for their home association, the player must obtain a release from their home association. Associations are not obligated to grant releases if the team or teams at the players age group are not full.
- d) Where associations approve releases, the PCFLL Executive is not obligated to process

releases based on T.02.C except for teams that are full, i.e. a youth team has 23 players registered or a women's team has 18 players.

- e) If there is a dispute between associations concerning the release of a player, the PCFLL Executive will have the right to place the transferring player, including denying the release.
- f) For all releases, regardless of reason for the release, the PCFLL Executive will place players within associations and on teams that are in the best interests of the League and the player and player's family.

T.03. Release Guidelines

- a) Release forms must be filled out correctly.
- b) The player's release must be submitted to the PCFLL Chair.
- c) A release request must be approved by the home association or have an approved, written, exception from the BCLA.

T.04. Release Appeals

- a) Denial by Home Association
 - i.) Any player may appeal a denial by their home association.
 - ii.) Written notice of appeal must be sent via email to League Chair and must include relevant supporting documentation.
 - iii.) Appeals must be received within 14 days of the written notification of denial (for clarity: "within 14 days" means no later than two weeks from the date of the denial as recorded on the release).
- b) Appeal of Placement by League Executive
 - i.) Any player who wishes to appeal their placement by the League Executive must do so within 7 days of the notice of placement.
 - ii.) Written notice of appeal must be sent via email to League Chair.
 - iii.) Relevant supporting documentation and a \$100.00 appeal fee payable to PCFLL are required to proceed with an appeal. The appeal fee must be received within 72 hours of notice of appeal. The PCFLL will provide payment details to the appellant. Fees not received in the specified time will result in the appeal being cancelled.
 - iv.) League Executive will appoint a three (3) member Appeals Committee to review the appeal and all relevant supporting documentation.
 - v.) If the Appeals Committee approves the appeal, the appeal fee will be returned to the player and the League Executive must release the player based on the recommendation of the Appeals Committee.
 - vi.) If the Appeals Committee denies the appeal, the appeal fee will not be returned, and the player must report to the originally assigned team or file a further appeal with the BCLA (refer to BCLA Appeal Process Appendix A General Operating Policy).
 - vii.) All appeals must first be submitted to PCFLL prior to submission to BCLA.

All the above must be done before the player will be released and allowed to play with the association they are placed in.

U. FINES AND FEES

U.01 Fee and Fine Schedule

- a) The Operating Policy shall control the conditions that lead to potential fines by member associations.
- b) The Operating Policy shall control the types of fees paid by member associations. The determination of the amounts of each fine and fee referred to in the Operating Policy shall be contained in the Fee and Fine Schedule.

- c) The Fee and Fine Schedule shall not be a part of the Operating Policy. The amount of each Fee or Fine within the Schedule shall be determined by a majority league vote as called for by the League Executive.

U.02. Notice

- a) Where the Operating Policy calls for fines to be imposed, notification will be given to the affected association by the Treasurer.
- b) Where fees or fines are outstanding, notice will be given to the affected association by the Treasurer prior to the Annual General Meeting.

U.03. Non-Payment of Fines and/or Fees

- a) No association shall be eligible for Provincial Championship competitions unless all outstanding fines from the current season up to that point in the season have been paid in full.
- b) No association shall participate in PCFLL activities unless all outstanding fees and fines from the previous season have been paid in full.
- c) No association shall receive a vote at the PCFLL Annual General Meeting unless all outstanding fees and fines from the current season have been paid in full.

V. CERTIFICATION REQUIREMENTS

V.01. Coaches

All team coaches and assistant coaches must be properly certified to participate in league games as required by the B.C. Lacrosse Coaches Association. All team coaches and assistant coaches must be properly certified to participate in the B.C. Youth Field Provincial Championships as required by the B.C. Lacrosse Coaches Association.

V.02. Officials

- a) Each association is responsible for having not less than two (2) certified officials per team with certification as set out by the BCLOG.
- b) Associations that have not met the requirement in V.02 a) at the conclusion of the final Official's clinic will be subject to the loss of home games for the corresponding age levels and teams .

SCHEDULE 1 - POLICIES PERTAINING TO WOMEN'S LACROSSE ONLY

AA. Playing Ages

Playing ages for the PCFLL are governed by the BCLA Field Lacrosse Operating Policy for all playing divisions.

BB. Playing Season

- a) The playing season for Women will follow Section F with the following exceptions/deviations:
 - i) Only tiered age groups may have a tiering break following the Tiering Schedule.

CC. Fields and Games

CC.01. Game duration

U8 – 2 x 12-minute halves with a 2-minute break

U12 – 4 x 12-minute quarters

- 2 minutes between 1st and 2nd Quarter
- Last 30 seconds of 1st & 2nd quarter will be stop time
- 2 minutes between 3rd and 4th Quarter
- Last 30 seconds of the 3rd quarter will be stop time
- Last 2 min of the 4th quarter will be stop time
- 5 minutes at half time (between 2nd & 3rd quarter)
- Goalies will switch ends at the end of each quarter

U15 & U19 – 4 x 15-minute quarters

- 2 minutes between 1st and 2nd Quarter
- Last 30 seconds of 1st & 2nd quarter will be stop time
- 2 minutes between 3rd and 4th Quarter
- Last 30 seconds of the 3rd quarter will be stop time
- Last 2 min of the 4th quarter will be stop time
- 5 minutes at half time (between 2nd & 3rd quarter)

All games are to be played under the BCLA “Fair Play Code of Conduct”, meaning that all players should get equal playing time.

All games must start and end on time. Teams are to ensure they are at the field early and ready for equipment check prior to the start time.

As per World Lacrosse rules, a roster of 18 constitutes a full team. Any number of players up to no more than ten (10) are permitted on the field at the same time, unless the rules have been modified. One of the ten players on each team may be a goalkeeper. Modification would be based upon agreement between associations and the PCFLL executive.

CC.02. Roster

- a) All players are to be added to the game sheet at the beginning of the game.
- b) Any player who has not arrived by halftime must be removed from the game sheet.
- c) Late arriving players must leave their stick on the scorekeeper's table to be checked at the half. They CANNOT PLAY WITH THEIR OWN STICK, but can play with another player's stick or extra stick that has been checked prior to the game start.

CC.03 U12 teams only

Teams ahead by five (5) goals or more:

- a) In the event that a team is leading by five (5) goals or more, the team with fewer goals will be awarded the ball at center field in place of the draw.
- b) Once any player has scored four (4) goals, the scorekeeper will notify both coaches and both officials. Further goals from that player will not be registered and will be considered a “no goal”. Play will resume as the goalie’s ball.

DD. Red Cards (Penalty)

There are two ‘red penalty cards’ in Women’s Field Lacrosse: a ‘yellow / red’ and a ‘straight red’. These shall be treated differently in accordance with World Lacrosse /LC Rules.

Any player or bench personnel who receive a yellow/red in a game of regular season play, exhibition play, playoff games, or any Provincial championship games for personal fouls:

- a) Shall have her / his name written on the game sheet of the game as receiving a yellow/red. She/he must leave the field and the entire playing area.
- b) Shall be the subject of an “On-line Officials Report”, to be completed by game officials.

Any player or bench personnel who receive a straight Red Card in a game of regular season play, exhibition play, playoff games, or any Provincial championship games for personal fouls:

- a) Shall automatically miss the following scheduled game. Exhibition games do not count toward the suspension, nor should the player be allowed to play.
- b) Shall be referred to and investigated by the Discipline Committee.
- c) Shall have her / his name written on the game sheet of the suspended game (at the bottom of the team list) with the designation “SUSPENDED – 1 of 1” written beside her/his name. She/he must leave the field and the entire playing area.
- d) Shall be the subject of an “On-line Officials Report”, to be completed by game officials.

EE. Women’s Officials

At least two fully certified officials will be provided for all regular season games. Except for U8 which will have one fully certified official.

Officials will be selected and appointed by the Head Women’s Official.

All officials must be certified by the date set out in the BCLA Field Directorate Operating Policy. Officials may be required to undergo a re-evaluation at any time as designated by the Head Women’s Official for the purpose of promoting or demoting their classification.

Officials’ Payment

The officials for each game will be paid prior to the start of the game at the field.

Fees:

U8 \$20.00

U12 \$35.00

U15 \$45.00

U19 \$55.00

Proper Uniforms & Equipment for Officials

Officials must wear approved uniforms (minimum striped jersey & black pants, shorts or skort) and must carry the following equipment:

- 2 whistles
- String for repairing net

- Penalty card and yellow flags
- Measuring tape

FF. Personal Equipment

In addition to Regulation P.07.1:

- Goggles are mandatory

GG. Annual General Meeting

Women's Section

- Only associations with a Women's Division can vote (1 vote per association) during the Women's Section of the PCFLL AGM.