



West Coast Renegades Billet Checklist

The following checklist must be completed before a Billet can be placed in the home of a host family:

1. WCR Player Enrollment Agreement for the current season must be completed.
2. Player Biography provided to WCR Billet Coordinator.
3. Host Family Information Sheet provided to the WCR Billet Coordinator.
4. Host family and all adults (18 years of age or older living in the household) provides verification to the WCR Billet Coordinator of (a) USA Hockey Volunteer Registration from usahockey.com ; (b) Background Screens from www.utah-hockey.com; (c) and Safe Sport Training from usahockey.com.
5. Host family home is initially visited by the WCR Billet Coordinator and additional visits shall continue periodically throughout the season.
6. An introduction is made between the host family, billet player and family.
7. Guardianship documentation submitted to the Court (Cost is \$380) by the host family and paid by the billet. Approximately, 30 days later, the Guardian will attend Court to finalize Guardianship. Players taking on-line courses do not require guardianships. Guardianship is only required for player attending school.
8. The initial Guardianship documentation with the Case Number shall be provided to the School District to obtain an Authorization to Enroll. The School District may request a background check from the prior School District and the Superintendent may interview the player.
9. School Registrar is visited by the Guardian and the student/player with Immunization Records, current Utility Bills (2), and prior school transcript. The registrar will require enrollment documentation to be completed in their office.
10. The School Counselor is visited to obtain the class schedule. The player must consider the team practice schedule (typically the 18s practice at 3:15 pm followed by the 16s at 4:45 pm).
11. School attendance can begin.
12. Approximately 30 days after school starts, the Court will finalize the Guardianship and a finalized Guardianship approval is provided to the School District offices.
13. International students require specific Visa's in order to enroll in certain schools and a Transfer Agreement in order to play within USA Hockey.
14. Upon completion of the season or school year, a Release of Guardianship must be submitted to the Court (at no cost) to allow the player to return home and attend school at home. Consideration must be given for when terms begin and end so that students obtain all expected class credits.