



## **2025-26 THL SCHEDULING MEETING REMINDERS**

**TO:** All Association/Team Schedulers & Association Ice Schedulers

**LOCATION:** Children's Health StarCenter Farmers Branch  
12700 N Stemmons Fwy, Farmers Branch, TX 75234

**DATES/TIMES:**

Sat/Sept 13  
8:30am-11:30am 18U & 16U  
11:30am Lunch (provided)  
12:30pm-3:30pm 14U

Sun/Sept 14  
8:30am-11:30am 12U  
11:30am Lunch (provided)  
12:30pm-3:30pm 10U

**ATTENDEES:**

- THL Board Members
- Designated Room Facilitators (bring your own laptop)
- One (1) Association "Ice" Scheduler per Member Association
- Pre-designated Association "Team" Schedulers. There should be one (1) Association Team Scheduler more than the maximum number of Member Association teams that will be scheduling at any given age division.
- One (1) Facility Representative from each Dallas-area rink
- NO Coaches
- NO Visitors
- NO Runners

**CHECK-IN:**

- Attendees should arrive 15-30 minutes before the scheduled meeting.

**THL 2025-26 SCHEDULING MEETING DOCUMENTATION:**

- Visit <https://www.texaskeyleague.com/scheduling> to view:
  - Calendar of Events
  - Scheduling & Host Guidelines – Work in Progress/Coming Soon
  - Mileage Charts
  - Member Association Rink Information

## IMPORTANT NOTES:

- With the exception of non-League games scheduled during a team's pre-determined/reported blackout dates, no League or non-League games whatsoever may be scheduled before the specified age division meeting. These games will be tossed out, and Association Team Schedulers will have to start over.
- Any attendees requiring electrical access should bring their own extension cord, power bar, etc.
- Wi-Fi access will be provided.
- All Member Association representatives are encouraged to wear association-identified apparel if available.
- Association Team Schedulers must be available to schedule the entire weekend and prepared to stay for the duration of any given age division for which he/she is scheduling.
- Only Room Facilitators and Association Team Schedulers may be in the scheduling room.
- No Association Ice Schedulers or Facility Representatives are permitted in a scheduling room without THL Board approval.
- Association Team Schedulers may go in and out of the scheduling room to coordinate with Association Ice Schedulers and others who are located outside of the scheduling room.
- No food will be permitted in the scheduling rooms.

## THL 2025-26 REGULAR SEASON INVOICE:

- If not already, Member Associations are to submit payment at check-in (checks payable to THL) for any League fees due and owing.
- Payment may be one (1) check for all Member Association teams or individual checks per team.
- Questions may be directed to THL Commissioner, Andy Gibson [commissioner@texashockeyleague.com](mailto:commissioner@texashockeyleague.com)

